

Student Affairs & Campus Life Advisory Committee Meeting Notes

Date March 20, 2019

Present: Jason James, Patricia Orozco, Ping Yin, Jason Robins, Cedric Rucker, Juliette Landphair, Maysoon Al Sayed, Jessica Machado, Alison Grimes

Next meeting: April 24th

I. Introductions

Cedric Rucker – Associate Vice President and Dean of Student Life

Jason James – Department of Sociology & Anthropology, Committee Chair

Patricia Orozco – Department of Modern Languages & Literatures

Ping Yin – Department of Geography

Jason Robinson – Department of Art & Art History

Maysoon Al Sayed Ahmad- Department of Modern Languages & Literatures

Jessica Machado- Director the Office of Disability Resources

Alison Grimes- Assistant Director the Office of Disability Resources

II. Discussion of the mission and services are provided by the Office of Disability Resources to UMW students.

Jessica Machado and Alison Grimes introduced themselves and the service of their office. They shared basic information about the Office of Disability Resources that the faculty should know:

- Their office works with faculty, staff, and students to provide accommodations, supports, and remove barriers to create access for students with disabilities.
- The office is located in Lee Hall # 401
- Their office has three specialist, office manager, and students' workers.
- Hours are Monday – Friday from 8:00 am – 5:00 pm
- The office principles are to build a partnership with the UMW community, empowering students and promoting self-advocacy, promoting an environment where disabilities is welcomed, respected, and appreciated, and educating students, faculty, and staff of accessibility.
- They also highlighted details about the growing roles of ODR'S on campus;
 - Accommodations for students with diagnosed disabilities
 - Assist students in building skills
 - Participate / coordinate in **Accessibility Initiatives**.
 - Coordinate third- party services
 - Collaborate with university programs, faculty, staff, and students.
 - Provide presentations and trainings across campus as requested.
 - Communicate with families on **Need to Know** basis
- The process the students need to take to get evaluated and supporting documents form the ODR should by :
 - Complete the Registration from *students can find* <https://academics.umw.edu/disability/>
 - Upload Documentation for Academic Accommodation Request see link:
 - <https://academics.umw.edu/disability/files/2018/09/Uploading-Your-Documentation-to-Accommodate.pdf>
 - After evaluating the students documentations and meeting with the students it might result in; 1) in permanent accommodations. 2) Provisional accommodations. 3) Simply start the process of connection.

- The ODR office undertake other responsibilities to support the accommodated students by;
 1. Offers a testing space
 2. Assistive Technology coordinator
 3. Approved accommodations which includes; extended time for in –class testing, reduced distraction environment, audio recording, and computer for note taker.
 4. Access to third – party services.
 5. Second Language Substitutions
 6. Housing Accommodations

- Faculty are encouraged to refer students to ODR office but there are things to be aware of prior to that;
 1. ODR is not a crises department.
 2. There is a process for registration, which can take time
 3. Accommodations are determined based on the documented need and interactive process with the students.
 4. Accommodations are not retroactive.
 5. Disclosed versus Non – Disclosed Disabilities.

- Their office recommends that faculty do the training which can offer an excellent opportunity to learn more what means to be accessible and understand better about the limitations of their office. The date for the next training will be announced to faculty and they would be happy to hear form faculty about the days and times that work best for them to consider it when the schedule these training.

- The office now is handling 547 students who are seeking accommodations through their office which consider is a big population.

III. Chair Report and Approval of Minutes

a. Minutes

IV. Next Meeting

- a. Committee members agreed that it would be helpful to have representatives from faith groups that work with students.