

UFC Meeting Notes, October 2012, Room 28, William St. Mansion

Voting Members Present: Teresa Kennedy (chair), Courtney Clayton (vice-chair), Angela Pitts (departed at 17h), Debra Steckler, Debra Schleef, Jo Tyler, Larry Penwell, Steven Greenlaw, Stephen Davies (arrived at 16h14) and Dan Hubbard (secretary)

Ex-Officio Members Present: Richard Finkelstein, John Morello, Mary Gendernalik-Cooper and Ian Newbould

Visitors Present: Martin Wilder, Keith Mellinger (arrived at 16h54)

Chair Kennedy called the meeting to order at 16h.

1. Following significant amendment, the minutes of the September meeting were unanimously approved.
2. Approval was unanimously granted for the Secretary to record meetings in order to facilitate note-keeping, with the proviso that the recordings only be used for that purpose.
3. Martin Wilder, reporting on behalf of President Hurley, noted:
 - a. On 24/25 September, joint meetings of SCHEV (State Council of Higher Education for Virginia) and the Council of Presidents (of which President Hurley is the Vice-Chair) were held.
 - b. The Higher Education Advisory Committee (HEAC) discussed the issue of faculty salaries, and advocated increases of 4 percent.
 - c. Alumni events were linked to recruiting efforts in Boston and New York City.
 - d. On 29 September the Alzheimer's Walk was held on Campus
 - e. A Cal Ripken Event was held in which participants from regional Boys and Girls Clubs were matched with UMW Athletes for the day.
 - f. A Poverty Action Conference was held on campus.
 - g. Whit Kieffer was selected as the provost search consultant, and the first meeting with the Provost Search Committee is to be held on 22 October.
 - h. There was a Cabinet Meeting with the Technology Committee.
 - i. Justin Webb will be leaving as IT Director.
4. Interim Provost Ian Newbould reported the following:
 - a. Space planning has been continuing for the proposed Woodard and Mercer Renovations.
 - b. Consideration is being given as to how senior faculty might be gradually phased out of work and into retirement.
 - c. Possible changes in fee structure are being considered.
 - d. Study abroad matters are under review.
 - e. Searches for a new CIO and web page designer are underway.
 - f. Sabbatical applications are under review.
 - g. Enrollment management issues, including possible centralized scheduling and bottlenecks are being examined.

- h. The methods of making fee decisions are being examined and consideration is being given to establishing differential fees for new programs.
- 5. Dean Finkelstein discussed the following items:
 - a. A proposed interdisciplinary minor between CAS and COB in Data Analytics is under development.
 - b. The proposed new Geospatial Analysis program has passed the CAS Curriculum Committee and will be reviewed by the University Curriculum Committee in November. This program will require SCHEV approval and so has a current estimated starting date of academic year 2014/15.
 - c. The interdisciplinary STEM program between CAS and COE is being designed with the intent of creating more STEM teachers.
 - d. The Mathematics Department has created a minor in Actuarial Science and Statistics.
- 6. Chair Kennedy reported the following:
 - a. The size of faculty governance is a continuing issue, with a particular burden falling on the COB and COE to maintain standing committees.
 - b. AAC has proposed centralized scheduling.
 - c. The QEP draft will be completed by the end of the month.
 - d. The possibility of a UFC retreat without the “ex officio” administrative members needs to be considered, perhaps through the use of a Doodle poll.
 - e. The importance of committee minutes being posted on the website needs to be addressed. Should a single individual have the responsibility for posting? Should the webpage be “re-framed?” Should committees have a month to post notes and then make later changes? The website needs to be seen as a location for necessary documents, and the UFC Secretary has been asked to make requests for committees to maintain their postings.
 - f. For informational purposes only, the UFC was notified of the Academic Affairs Committee motion to reduce the credit hour threshold requirement for internships for credit.
 - g. The Curriculum Committee website is operational.
- 7. Steve Greenlaw reported the following from the Distance and Blended Learning Committee:
 - a. Ten proposals were received for Spring 2013, and nine were approved (7 in the COE and 2 in the CAS). Of these, all but one had been taught previously.
 - b. The committee will work with faculty to develop additional on-line offerings.
 - c. 1 November 2012 is the deadline for proposals for Summer 2013.
- 8. The General Education Committee report was accepted.
- 9. The SIAC report was accepted.
- 10. The Honors Program report was accepted.
- 11. Questions have been coming from the faculty concerning revision of faculty governance. There is a difference between the Academic Affairs Council and the Academic Affairs Committee, with the former not looking at faculty governance, but rather at the university structure.
- 12. There was discussion concerning the e-mails sent by Biology Professor Stephen Fuller concerning the Interim Provost’s changes in summer school compensation. The importance of

planning for summer school offerings to ensure adequate enrollments was highlighted. One view which was expressed was that the compensation was “actually quite generous” as compared to other schools, many of which have flat payment structures. Another opinion was that summer school employment should not be considered as an entitlement. Dean Gendernalik-Cooper stated that there should be no differentiation between graduate and undergraduate fees for summer school.

The meeting was adjourned at 17h34, with the next session scheduled for 6 November 2012 at a site to be determined.

Respectfully submitted,

Dan Hubbard, Secretary