

UFC Meeting Notes, 4 December 2012, Lee Hall, Room 412 [incomplete draft]

Voting Members Present: Debra Schleef (chair), Angela Pitts, Debra Steckler, Craig Vasey, Jo Tyler, Stephen Davies, Larry Penwell (arrived at 16h35), Steven Greenlaw and Dan Hubbard (secretary)

Ex Officio Members Present: Richard Hurley, Ian Newbould, Richard Finkelstein, John Morello, Mary Gendernalik-Cooper and Lynne Richardson (arrived at 17h25)

Visitors: Norah Hooper, Tim O'Donnell, Alan Griffith, Deborah Zies, Keith Mellinger (arrived at 16h58) and Bethany Friesner

Chair Schleef called the meeting to order at 16h05.

1. The November meeting minutes were approved, as amended, and the council agreed to accelerate the posting process by amending minutes drafts as soon after meetings as possible.
2. President Hurley celebrated the \$2.5 million Waple Scholarships. This generous legacy will allow for the funding of eight endowed professorships, with one each dedicated to the Department of Economics, the College of Business and the College of Education. The remaining five will be open for applications from faculty in the College of Arts and Sciences. These endowments will not be permanent, but are to be competitive and will be awarded every two years. A remainderment from the estate's interest will be used to augment the Library's budget.
3. Interim Provost Newbould clarified President Hurley's comments on the Waple Scholarships, noting that only three would be available in the first year. This is as a result of the legacy being received in two separate pieces, the first for \$1 million and the second for \$2.5 million.
4. Dean Finkelstein further clarified the Waple Scholarship situation by noting that the initial granting for CAS would not be earmarked for the Department of Economics, but that this would occur once the full eight scholarships were available. He then disclosed that Liz Speakman (sp?), the consultant for the proposed BS in Nursing program would be visiting on Friday. Prompted by questions, he stated that there was no set curriculum as yet. President Hurley asked that it be emphasized by the Council that the proposed program is intended to be a "degree completion" for nurses already holding Associates' degrees and not a "nursing program." Craig Vasey asked why a consultant was needed for this situation. Dean Finkelstein responded that the program proposal is still very preliminary, and that the consultant would be able to discuss certification and accreditation needs. Interim Provost Newbould added that developing such a program would require working with community colleges, area hospitals and nursing associations, and that, as an institution, we currently lack the necessary expertise to facilitate the process. Dean Finkelstein further noted that parts of Friday's meetings were intended to address the issue of how best to conduct the process.

5. Chair Schleaf noted that there would be a faculty-only retreat scheduled next Tuesday, 11 December 2012 from 13h to 16h at the home of Professor Clayton. When asked by Dean Gendernalik-Cooper whether this were to be a UFC faculty member only meeting or open to all faculty members, Chair Schleaf stated that this would be decided later by the UFC faculty members.
6. Larry Penwell expressed concern that the recent visit of faculty governance consultant Jim Lollar had occurred without a discussion on faculty governance issues by the UFC. He felt that this had undermined the authority of the UFC. Interim Provost Newbould responded that the initiation of the visit request had come from the then-chair of the UFC, Teresa Kennedy. Angela Pitts stated that this had been a mistake and Larry Penwell indicated that it was important that it be understood that this not happen again. Jo Tyler added that she also had concerns that governance processes had occurred without proper governance, and that the UFC had let it happen. She further noted that “communication happens more insistently than our meetings.” Chair Schleaf talked about the possibility of including “threaded comments” with the postings on the UFC website, and noted that Jim Groom from DTLT had offered to do anything he could to help. Deborah Zies commented on the poor quality of communication and the need for more timely updates, stating that “things have gotten worse, and there is no way to know what committees are doing.”
7. Angela Pitts stated that there was a CAS subcommittee looking at CAS governance and how it fits in with the institution. A lively discussion ensued, with Dean Gendernalik-Cooper asking whether the CAS subcommittee were looking at governance issues within the COB and COE and questioning why a CAS subcommittee would solicit membership from outside the CAS. Interim Provost Newbould stated that the process seemed “all very ad hoc” and that “CAS seems to have unhappiness.”
8. The UFOC motion (Combined FOC Motion 2), was put forward, as amended to read “Appendix H.” Associate Provost John Morello stated that there would need to be amendment of the Faculty Handbook language as well. Dean Gendernalik-Cooper asked whether this process were not out of sequence. The amended language was proposed by Stephen Davies, but the motion was tabled and sent back to UFOC.
9. The UFC motion to create the vice-chair position was put forward, and the need was expressed to change the subsequent language in Handbook Section 2.3.5.4. This was moved as an amendment. Larry Penwell expressed concern about the absence of a UFAC member from the group scheduled to regularly meet with the President’s Leadership Council and the Executive Committee of the BOV. The motion was passed, with Larry Penwell abstaining.
10. The QEP was moved and seconded. Alan Griffith noted that it will next move to SACS. Craig Vasey noted that the number of Freshman Seminar courses listed in the report was incorrect, and only represented a single semester’s offering. Alan Griffith agreed to change the error in the report. Craig Vasey further questioned the description of the Freshman Seminar program, which he classified as “weak” and without adequate faculty participation. He further argued that these seminars should be required in the first semester of a student’s matriculation. Interim Provost Newbould noted that the plan exists for the pre-affirmation process and that it had been “narrowed down” significantly because of SACS.

Debra Steckler stated that “we’re under the gun” and Interim Provost Newbould added that the plan is not set in stone but would be adjusted year-to-year. The QEP was approved unanimously.

11. Discussion continued with the remaining committee reports. Steven Greenlaw asked why courses from the discontinued BPS program were being inserted into the Management and Leadership BLS program under the CAS, and what would be the role of the COB in servicing these courses. Larry Penwell and Dan Hubbard disagreed about the relative quality of the BPS and BUAD programs.

[Dan Hubbard left the meeting at 18h, due to a prior service commitment, with Jo Tyler generously agreeing to complete the remaining meeting minutes as Acting Secretary.]

Respectfully submitted,

Dan Hubbard, Secretary

UFC Notes 12-4-12 Tyler

Here are my notes beginning with the discussion of the Curriculum Committee report when the topic turned to the changes to the BLS Leadership & Management major

--Jo

During the discussion of New Business, Steve Greenlaw asked for background about the BLS Leadership and Management program, specifically why the Bachelor of Professional Studies (BPS) program was cancelled and then brought back in the BLS program with this major with different courses than are regularly offered in the business curriculum.

--The provost responded that the PBS program was cancelled because it did not meet AACSB accreditation requirements for the number of credits, and the program was redesigned as an interdisciplinary major in BLS to meet the large demand for a degree completion program for adults in the region who want a business major.

--Steve Greenlaw asked who has responsibility for the quality of the courses.

--Dean Finkelstein replied that the director of the BLS program (Ana Chichester) has responsibility for curriculum and approves changes to the program (along with the curriculum committees), but that the Dean of the College of Business is responsible for personnel teaching courses in the COB. Similar division of responsibilities between curriculum and personnel occurs with all interdisciplinary programs.

Regarding the Distance and Blended Learning Committee report, Debra Steckler asked about the "need for a proctored test center" and what its purpose would be. Steve Greenlaw explained that it was related to testing in online courses, and there might be other uses for such a center, though discussion in the committee had not gone into detail yet.

Stephen Davies called the question on the motion to accept the committee reports. The reports were accepted by a unanimous voice vote.

Regarding the item under New Business regarding “EagleICE”. He explained that it refers to a new online course in the Computer Science Department aimed at local highschoolers. Since it is a new concept for UMW, he wanted to bring it to the attention of the UFC. More information is available at <http://rosemary.umw.edu/eagleice>

Regarding the item under New Business regarding “All\_Faculty email lists”, Stephen Davies explained that currently faculty in one college attempting to email all faculty of a different college will get an error message. In discussion, the consensus was that this should change so that faculty can email all faculty of any college, and the Provost mentioned that there is no formal policy that would prevent the change. Stephen Davies said that he would contact IT to have the email protocols changed accordingly.

Discussion of the item regarding membership of the University Faculty Affairs Committee was postponed to the next UFC meeting.

The meeting adjourned at 6:15 p.m.