

Report from the University Faculty Affairs Committee  
University of Mary Washington  
August 21, 2013

Present:

Eric Gable (Professor, CAS)  
Patricia Orozco (Lecturer, CAS)  
Melina Patterson (Associate, CAS)  
Jo Tyler (Professor, COE)

The meeting came to order at 9:15 in Monroe Hall, Geography 327.

The session opened with a discussion of duties and responsibilities of our committee as well as how to improve communication. We also nominated Eric to be the new chair and Patricia the secretary.

**Summer school.** A concern was expressed about teaching compensation for classes taught over the summer. As it stands, the new policy does not make a difference whether a faculty member is on a 9 month-contract or a 12 month-contract. Jo explained how a faculty member teaching on a 9 month-contract in the fall or the spring semesters would not be asked whether a class can be taught with a set amount of students; therefore, a similar rule should apply for a 12 month-contract instructor, since summer teaching is not an option but part of a regular teaching load.

**Faculty handbook.** It was noted how there seems to be no clear reason to have a separate area of documents about policy that is not in the handbook. Also, it was noted that policy decided over the summer months is not being appropriately communicated to the faculty. For example, on June 5, 2013 see the revisions to the “Summer Session Compensation” policy. These changes were made “to revise minimum enrollment requirements”, according to the document posted at [BoardDocs](#)

The committee decided to schedule a **meeting with Provost Levin**, ideally before Sept. 9. Eric volunteered to contact the Provost and find a suitable time and place.

Committee members agreed to meet on Monday, September 9, 2013 at 12 Noon, at

Meeting adjourned at 10:09.

Respectfully submitted,

Patricia Orozco