

University Sabbaticals, Fellowships, and Faculty Awards Committee

Report submitted by Douglas W. Sanford, Chair (2/15/13)

Meeting Minutes for September 6, 2012

Members present: Chris Foss, Norah Hooper, Louis Martinette, John Morello, Doug Sanford, Frederico Schneider

As the initial meeting of the committee for the academic year, new members were introduced. For the first order of business a new chair was elected, with Doug Sanford serving in that capacity, while Norah Hooper will serve as secretary. Other committee members include Chris Foss, Frederico Schneider, and Louis Martinette, serving in place of Bob Greene, who is away for medical reasons this semester. John Morello, Associate Provost, serves as the committee's ex-officio member.

The committee reviewed the procedures for deliberations of the Jepson Fellowship, as applications are due to the Provost's office by Sept. 10th. The committee set the next meeting date for these deliberations as September 27th.

The committee, based on information provided by John Morello and Chris Foss; and, given the likelihood of available funding in the coming year, held a preliminary discussion of an award for faculty research and professional achievement. Last year, this award had been recommended to the University Faculty Council, which in turn requested that the USFFA committee establish guidelines for the award.

University Sabbaticals, Fellowships, and Faculty Awards Committee

Report submitted by Douglas W. Sanford, Chair (2/15/13)

Meeting Minutes for September 27, 2012

Members present: Chris Foss, Norah Hooper, Louis Martinette, John Morello, Doug Sanford, Frederico Schneider

The committee met for deliberations on the three Jepson Fellowship applications.

After review and discussion of the individual proposals, the committee submitted its recommendations for funding to the Provost.

The committee set the date of October 18th for the review of the forthcoming sabbatical proposals.

University Sabbaticals, Fellowships, and Faculty Awards Committee

Report submitted by Douglas W. Sanford, Chair (2/15/13)

Meeting Minutes for October 18, 2012

Members present: Chris Foss, Norah Hooper, Louis Martinette, John Morello, Doug Sanford, Frederico Schneider

The committee met for the initial deliberations on the 15 sabbatical applications. The committee first reviewed its procedures for evaluating the applications, agreeing to use the rating and ranking system employed in previous years. Next, the committee discussed the quality of each proposal.

Over the course of the following week, ratings and rankings were tabulated, followed by recommendations for funding that were submitted to the Provost.

University Sabbaticals, Fellowships, and Faculty Awards Committee

Report submitted by Douglas W. Sanford, Chair (2/15/13)

Meeting Minutes of January 31, 2013

Members present: Chris Foss, Bob Greene, John Morello, Doug Sanford, Frederico Schneider

As of this date, Bob Greene returned to service on the committee.

The committee met to first discuss the announcement for Faculty Awards nomination, revising this document with respect to the due date (March 1st) for nominations.

In addition, the announcement was revised to include the newly established Waple Faculty Professional Achievement Award, with the committee establishing the award's title and criteria based on information and recommendations provided by Chris Foss (the committee's chair last year) and John Morello, including previous discussions between this committee and the UFC last year.

Further discussion of the Waple Award established that eligible faculty will include all full-time, continuing faculty who have at least seven years of employment at UMW; and, that faculty members' achievement(s) must have been undertaken during the nominee's years at UMW. Criteria of the award first include an assessment of the significance/impact of the nominee's scholarly, creative, and/or professional accomplishments. A second criterion entailed that other awards, honors, and/or recognitions of achievement(s) can serve as evidence of the nominee's significance and impact.

With respect to submitting materials for a nomination, the committee agreed that any UMW faculty member could submit a nomination letter. As part of its evaluation process in the future, the committee will review nomination letters and the *c.v.* of nominated faculty members, as that document is publicly available within the University.

A further point of clarification for the Waple Award centered on distinguishing this award for the above types of professional achievement, rather than for teaching or service, as faculty awards already exist for these types of performance. Finally, the committee endorsed the idea that the Waple Award would be given out at the April, general faculty meeting, starting in 2013, in order that the winner may be recognized by her/his peers at this assembly.

The finalized announcement for the Waple Award was forwarded to the Provost's office. The committee agreed to meet in mid-March to review the nominations for all of the faculty awards.