

## University Faculty Council Meeting Minutes

February 27<sup>th</sup>, 2019

Digital Auditorium, HCC

3:30-5:30pm

Members in Attendance: Victoria Russell (COE), Courtney Clayton (COE); Rachel Graefe-Anderson (COB), Dave Henderson (COB, UFC Secretary), Kashef Majid (COB), Deb O'Dell (CAS, Health, PE, & STEM), Sarah Morealli (CAS, Health, PE, & STEM), Andrew Delaney (CAS, Health, PE, & STEM), David Stahlman (CAS, Social Sciences), Jackie Gallagher (CAS, Social Sciences, UFC Chair), Laura Mentore (CAS, Social Sciences), Jason Matzke (CAS, Arts & Humanities), Helen Housley (CAS, Arts & Humanities), Eric Bonds (CAS, At-Large), Marcel Rotter (CAS, At-Large, Parliamentarian), Anand Rao (CAS, UFC Chair Elect), UMW Provost Nina Mikhalevsky (Ex Officio); Matt Good (Student Government)

Proxies: Courtney Clayton (COE) for John Broome (COE)

Guests: Lynne Richardson, Pete Kelly, Keith Mellinger, Debra Schleef, John Morello, Nicole Crowder, Davis Oldham, Tim O'Donnell, Caitie Finlayson, Alexander Lee; Randall D. Helmstutler; Patrick Catullo; Marie McAllister; Rosemary Arneson

Not in attendance: John Broome (COE); Pam Lowry (Ex-Officio), John Broome (COE); President Troy Paino (Ex-Officio)

This meeting can be viewed [here](#) (UMW log-in required).

- I. Call to Order: The meeting was called to order at 3:30 pm by Jackie Gallagher.
- II. Previous UFC Meeting Minutes: Deb O'Donnell sent corrections for minutes directly to Dave Henderson, UFC Secretary. The correction was minor and will be made by Dave Henderson, UFC secretary. UFC approved minutes unanimously.
- III. Reports
  - a. **UMW President's Report**: The President's Report can be found [here](#). The report addresses the following topics: Legislative Updates, Huron Engagement, and Enrollment for 2019-2020.
  - b. **UMW Provost Report**:

*Comments on UMW 2019-2020 enrollment*: Provost Mikhalevsky noted that this is currently yield season. She encouraged faculty to reach out to prospective students by sending cards or making phone calls. Provost Mikhalevsky emphasized the role of

faculty in meeting prospective students; contact by faculty makes a huge difference in helping students to come to UMW.

*Applications to UMW:* Provost Mikhalevsky addressed why UMW applications are decreasing. Bigger schools in VA (Tech, Mason, etc.) are taking more students now. UMW has also lost out on pricing to private schools. Many students are also living off campus, which affects retention. UMW name recognition has also diminished. Provost Mikhalevsky noted that one reason for the lower name recognition is that there was no marketing plan after UMW changed its name from MWC to UMW.

c. **CAS Dean Report:** No report.

d. **COE Dean Report:** No report

e. **COB Dean Report:** No report

f. **Student Government Association Representative Report:**

*Conference at Randolph Macon:* UMW SGA representatives attended a conference at Randolph Macon at which they met other SGA reps from around Virginia. They discussed challenges and shared ideas to improve student government.

*Medical amnesty policy:* SGA is finalizing the language of the medical amenity policy and they hope to have this policy in place by the end of the semester.

*UMW, can we talk:* The SGA will talk with President Paino on 3/13 about tuition and fees. The SGA will talk on 3/20 with the General Education committee. The SGA will hold another talk again on 4/4, which will be part two on tuition and fees. All meetings will be held in UC at 3:00 pm in room 303.

*UMW Campus Elections:* The election process begins on 3/12 and elections will be held from 3/26-3/28.

g. **SAC Report:** The annual chili cookoff was held on 3/7/2019.

h. **UFC Chair Report:** The UFC Chair's report can be found [here](#). The report addresses the General Education fora, meeting with the BOV, meetings with Huron Consulting, and input from faculty about faculty governance.

- i. **UFC Vice Chair Report:** The General Education review page has been updated; please feel free to submit comments. With regard to the faculty governance survey, 46 faculty members have complete the survey; Dr. Rao encouraged more faculty to complete the survey.
- j. **Faculty Senate of Virginia:** no report.
- k. **University Committees Minutes, Reports and Action Items:**  
**Motion:** The UFC unanimously passed a motion to approve all committee meeting minutes. All action items will be considered separately.

IV. Unfinished Business:

University Budget Advisory Committee: The University Faculty Organization Committee has been charged with writing new duties for this committee. **This remains tabled.**

Update on the “Blue & Gray Press Statement of Policy” from the Journalism Advisory Committee: **This remains tabled.**

V. New Business:

*General Education Questions:* UFC members asked Dr. Nicole Crowder, chair of the General Education Committee, about the current General Education initiative. Many of the questions focused on the language requirement. Dr. Crowder addressed the timeline of the forums. The General Education committee plans to give an updated to UFC at the 3/27 meeting. The General Education committee would like to have an electronic vote and will analyze data from second survey soon.

*Motion for electronic ballot on general education curriculum:* Dr. Crowder addressed the need for an electronic vote on the revised General Education curriculum. At the 3/27/2019 UFC meeting, the UFC will finalize timing for electronic vote. There was a friendly amendment to remove the date from the motion. Only full-time instructional faculty can vote. **UFC unanimously passed this motion (without a date in the motion per the friendly amendment).**

*University Academic Affairs Committee:*

1. Action Item: Attendance and absence policy. Tabled until UFC meeting on 3/27/2019.
2. Action Item: Walking at graduation. Tabled. The UFC would like language to say in “extraordinary circumstances” or “up to 4 credits”.
3. Recommendation from UAAC regarding academic regalia: Passionate opinions from students on both sides. Tabled.

4. [Day on Democracy](#) report; [discussion](#): Tabled.

*University Faculty Affairs Committee*: Three motions to bring the Handbook in line with new state laws: [Rationale](#)

1. [Parental Leave](#)
2. [Sabbatical Leave](#)
3. [Sick & Disability Leave](#). Friendly amendments made to the sick and disability leave. Medical condition resulted from childbirth is not an illness; make friendly amendments to the writing of the sick and disability leave.

**Motions passed unanimously passed with the friendly amendment to the sick and disability leave policy.**

*Honors Program Committee*:

1. [Action Item](#) Jan 28 – regular business
2. [Action Item](#) Feb 22 – regular business

**UFC unanimously approved these action items.**

*Speaking Intensive Committee*:

1. [Action Item](#) Jan 30 – regular business
2. [Action Item](#) Feb 14 – regular business

**UFC unanimously approved these action items.**

*Recommendations for the UMW Center for Teaching*: Presentation by Dr. Finlayson, director of the Center for Teaching. The proposal can be read [here](#). Dr. Finlayson reviewed the center for teaching core recommendations proposal.

VI. Announcements: none

VII. Adjournment: Meeting adjourned at 5:50 PM. The next UFC meeting will be held on March 27<sup>th</sup>, 2019, from 3:30-5:30pm in the HCC Digital Auditorium.