

University Faculty Council Meeting Minutes

October 24^h, 2018

Digital Auditorium, HCC

3:30-5:30pm

Members in Attendance: John Broome (COE), Victoria Russell (COE), Rachel Graefe-Anderson (COB), Dave Henderson (COB, UFC Secretary), Kashef Majid, Deb O'Dell (CAS, Health, PE, & STEM), Sarah Morealli (CAS, Health, PE, & STEM), Andrew Delaney (CAS, Health, PE, & STEM), David Stahlman (CAS, Social Sciences), Jackie Gallagher (CAS, Social Sciences, UFC Chair), Laura Mentore (CAS, Social Sciences), Jason Matzke (CAS, Arts & Humanities), Mehdi Aminrazavi (CAS, Arts & Humanities), Helen Housley (CAS, Arts & Humanities), Eric Bonds (CAS, At-Large), Marcel Rotter (CAS, At-Large, Parliamentarian), Anand Rao (CAS, UFC Chair Elect), UMW Provost Nina Mikhalevsky (Ex Officio)

Proxies: None provided

Guests: Ken Machande (COB), Pete Kelly (COB), Keith Mellinger (CAS), Marie McAllister, Debra Schleef, John Morello, and Marina Castro-Mierelles.

Not in attendance: Pam Lowery (Ex-Officio), President Troy Paino (Ex-Officio); UMW Student Government Association Representative Jordan Seurattan (Ex Officio).

This meeting can be viewed [here](#) (UMW log-in required).

I. Call to Order: The meeting was called to order at 3:32 pm by Jackie Gallagher.

II. Previous UFC Meeting Minutes: Approved September 28th minutes
https://ufc.umw.edu/files/2018/10/UFC_Sep_26_2018_Minutes_Final.pdf

III. Reports

a. **UMW President's Report:**

Communication with UMW faculty and staff regarding UMW budget restructuring: The President continues to communicate with faculty and staff about the UMW budget restructuring process via periodic meetings over coffee. Top legislative priorities for UMW include: fine arts performing facilities (new theater and renovation of Pollard, DuPont, and Melchers), funds for market based compensation, 500k for Jepson Science building, waiver of 3% cap on auxiliary fee.

Huron Consulting: Huron Consulting will continue to investigate UMW's fee and pricing structure. President Paino has also asked them to help UMW develop a new enrollment management plan that will help UMW to continue to attract the best students. This new

enrollment plan will also help UMW take a big step toward financial stability. The President will ask for faculty to work with Huron Consulting.

b. UMW Provost Report:

UMW Budget Restructuring: The Provost strongly recommend faculty and staff attend coffee talks. With regard to the UMW budget restructuring, UMW administration wants to prioritize instructional programs, including academic affairs. UMW continues to invest in strategic priorities, even if we need to economize in other areas.

Huron Consulting: President Paino has expanded the scope of Huron consulting. Huron will help with the development of a strategic enrollment plan. The President will ask for faculty and staff to work with Huron on strategic enrollment plan.

UMW meeting with Northern Virginia Community College (NOVA): On 9/28, UMW had a good meeting with NOVA for clear pathways for NOVA transfers from various disciplines (e.g., business, history).

AACSB Visit: The AACSB accreditation team visited with the COB in early October and recommended AACSB accreditation. The official vote will be held in November.

Faculty specialty and Administrative Positions: Lynne Richardson will become the Dean of the COB. Leslie Martin is the new director of the Community Engagement Program. Caitie Finlayson is the new Director of the Teaching Center.

NCAA faculty representative: The Provost has asked the UFC to think about what role we want to give the NCAA faculty representative, currently Mary Beth Mathews. Since this person serves as a liaison between faculty and athletic program, there is a relationship with the UFC. Do we need a more formal role for this person; perhaps this person should be an Ex-Officio member of a standing committee? Should this person attend UFC meetings?

UMW open house: UMW will have an admissions open house on 10/27; many students are registered. The faculty really make a difference for admission and often make a decision about attending UMW after talking with the faculty. The Provost has encouraged every college and department to attend the admissions open house.

c. CAS Dean Report: The CAS dean had lunch with Zach Hatcher in Advancement (<https://www.umw.edu/directory/employee/zach-hatcher/>) and dropped off a brochures from different departments. These brochures will be used on events and donor visits and for admissions. CAS currently has 9 faculty searches. All searches except 1 are posted. Two of the searches have closed.

- d. **COE Dean Report:** The COE is focused on national accreditation and on developing undergraduate programs in education. The national accreditation visit will occur from March 20-22 in 2020. During this time, the accreditation team will be onsite. The self-study is due in June 2019 and the initial report due in March 2019.

- e. **COB Dean Report:** No report

- f. **Student SGA Representative Report:** Report and discussion provided by Marina Castro-Mierelles of a nonpartisan campus group called CHANGE that is collecting signatures on a petition to cancel classes on future election days. The group also has a program of activities to educate students about voting, to register them and to get them to the polls. Discussion included having a day on democracy which entails canceling classes on Election Day. While 65% of UMW students are registered to vote, only 19% of UMW students voted in the 2014 midterm elections. Students seem unaware of the possibility of absentee balloting. Earliest time for this plan to be would be 2022, although 2020 would be fantastic. The petition targets apathetic students, who may not take initiative to vote themselves. Students who are already politically engaged will help getting community involved as well. UMW is split into three different voting locations, which makes voting difficult. This idea is being considered in the University Academic Affairs Committee. Since canceling class for one day would be difficulty to accommodate for laboratory classes and those that meet once a week, some faculty suggested we change the date of fall break during an election year – which is every year in Virginia. Would students then go home to vote? Perhaps this could become a civic break that becomes a part of the academic calendar. The idea of educating students and helping them to vote has a lot of support among faculty, but complete cancelation of classes is difficult to implement.

- g. **SAC Report:** No report

- h. **UFC Chair Report:** The UFC chair, Jackie Gallagher uploaded her report to the UFC website (<https://ufc.umw.edu/files/2018/10/UFC-Chair-Report-October.pdf>). Highlights of the report include:

Conversation with Huron Consulting: Huron mentioned that the residence halls are interesting and historical. The discussion focused on what makes UMW unique. Jackie also talked to Huron about admissions brochures. Jackie stated that the faculty do not want any (more) crises.

Budget advisory committee: Jackie believes the BAC needs a new charge and possibly new members. The UFC will charge the UFOC to revisit the charge of the budget advisory committee (see new business).

CAS faculty webpage: CAS web page has been updated to include more details about faculty governance, including a site for CAS FC minutes.

- i. **UFC Vice Chair Report**: no report
- j. **Faculty Senate of Virginia**: Anand Rao uploaded his report to the UFC website (<https://ufc.umw.edu/files/2018/10/FSVA-Abbreviated-Meeting-Minutes-Oct.-20-2018.pdf>). Highlights of the report include:
 1. Planning for Virginia higher education advocacy day. On higher-education advocacy day, attendees have the chance to meet with delegates and senators from Richmond. This day is January 10, 2019. Anand encourages faculty to go to this; there are travel grants for faculty to attend higher education advocacy day.
 2. Texas council of faculty senates. The purpose of the meeting is to explore the possibility of a national council of faculty senates. Potential items of discussion include the need to discuss future of tenure and academic freedom.
 3. Resolution brought by a representative from JMU and a concern about adjunct faculty representation in faculty governance. Other schools provide compensation for adjunct faculty representation in faculty governance. Anand noted that perhaps UMW include an adjunct faculty member on UFC and that this adjunct faculty be compensated. Anand would like UFOC to consider this, but before asking UFOC to consider this, he will gather more information and perhaps put this on a future agenda.

k. University Committees Minutes, Reports and Action Items:

Motion: The UFC passed a motion to approve all committee meeting minutes. All action items will be considered separately.

John Morello pointed out that the minutes of the University Curriculum Committee contains action items, so the way we conduct this business is confusing and potentially misleading. In future, we should consider UCC minutes as new business for more deliberate approval.

IV. Unfinished Business:

University Budget Advisory Committee: This committee recommended its own dissolution – considering action in light of UMW’s current budgetary situation and ongoing need for UFC involvement with university budget. The resolution from the University Budget Advisory Committee to dissolve itself is tabled.

University Faculty Affairs Committee motion regarding faculty marshals: A [new motion](#) has been introduced by the committee. Continuing questions regarding the motion:

1. What about representation from each of the three colleges? The UFAC considered this requirement to be too onerous for COE and COB. One UFC faculty member mentioned that faculty representation from each college could be preferred but not required.
2. Should the qualifications for faculty marshals and grand marshals be different? Should a grand marshal have served as a regular marshal first? The grand marshal is seen as “representative” of the UMW faculty – so perhaps should be a senior faculty member?
3. What about marshals at graduate commencement vs. undergraduate commencement? How many marshals should there be?

Members of the UFC would like more clarification on these issues. The motion was tabled, pending further consideration by UFAC.

Update on the “Blue & Gray Press Statement of Policy” from the Journalism Advisory Committee: The advisory committee met with the Provost and is in process of revising the statement of policy. The statement of policy is tabled for now.

V. New Business:

UFAC [memo](#) requesting feedback on annual evaluation for merit pay: The UFAC will solicit feedback from chairs and associate deans on changing APR system.

Speaking Intensive Committee [Action Item](#) September 25 and Action Item October 15:
Motion: Approve the action items from the Speaking Intensive Committee. The UFC unanimously passed this motion for speaking intensive designations.

Memo from CASFC re. Recording Policy: A student has been selling her class notes to a commercial site that then charges other students to access these notes. The issue is whether or not this violates the UMW recording policy and whether there are copyright issues. Nina will take this back to the UMW lawyer. This is tabled for now until the Provost talks to the UMW lawyer.

Report from the President's Council on Sustainability, 2017-18: This report compared UMW sustainability policies to four COPLAC schools plus some others. We do not compare favorably... Other schools compost food waste and we should too. UMW needs to make sustainability a priority. The issue of the existing but currently not-functional electric car charging station has also been brought back to university facilities.

UFC and budget advisory committee: UFC charges the UFCO to the review the charges of the budget advisory committee in consultation with Jackie and recommendations from former members. **Motion: this motion unanimously was approved by the UFC.**

VI. Announcements:

Conversations about UMW budget restructuring: President Paino invites you to join him for coffee and conversation. These sessions are designed specifically for faculty and staff and represent opportunities to discuss current challenges in higher education and at UMW, as well as to share ideas on how to position UMW for strength in the future. Upcoming sessions include:

- Mon., Oct. 29, 10:30-11:30 a.m., Monroe Hall, Room 112
- Wed., Oct. 31 Lifelong Learning Room, #210, 4-5 p.m., Stafford Campus, South Building
- Thurs., Nov. 29, 2:30-3:30 p.m., Trinkle Hall

VII. Adjournment: Meeting adjourned at 4:53 PM. The next UFC meeting will be held on November 28th, 2018, from 3:30-5:30pm in the HCC Digital Auditorium.