PROPOSAL FOR TEACHING A MAJORITY ONLINE COURSE

Applicant's Name (Printed):

_____   _____

Department/Discipline & College:

_____   _____

Do you have approval of your department chair to offer this class online? _____

INSTRUCTIONS

We encourage you to collaborate with the Division of Teaching and Learning Technologies (dtlt@umw.edu) and the Center for Teaching Excellence and Innovation as early in your planning process as possible. They can help with pedagogical approaches, project design, assessment, and more.

Part 1: Instructor Preparation

Respond with no more than one page: Teaching online requires different skills and approaches than teaching face-to-face. As you answer this question, think about some or all of the following. Have you completed UMW professional development offerings, or any other, focused on online learning? Do you have previous experience teaching or taking online courses? If you have not yet taught online, do you have other relevant experiences with digital pedagogy? Why do you want to teach online? What kind of online teacher will you be?

Part 2: Proposed Online Course Information

All courses to be taught in a majority online format (50% or more online) must first be approved by the University Distance and Blended Learning Committee. If the course you wish to teach online is not currently in the Undergraduate or Graduate Catalog, you must first get the new course approved by the University Curriculum Committee. Note: special topics courses often already have standing approval.

In keeping with UMW's mission, online courses at UMW are required to meet accessibility standards, such as captioned video, transcripts for audio clips, flexible ways to meet learning outcomes, etc. Make sure to address these kinds of issues in your answers.

Course Number & Title:

_____   _____
_____

Semester to be First Offered:

_____   _____
_____

Duration of the Course (e.g. 8 weeks, 14 weeks, etc.): _____   _
_____

Respond to each prompt with a short paragraph addressing some or all of the questions.

1. Describe how your course will incorporate the practices of a liberal arts pedagogy. Address issues such as community, interactivity, active learning, reflection, service, inclusivity, accessibility, etc.

2. Briefly describe the online environment that you imagine for the class. Where will your course live? How will your students engage with it? How do you plan to use tools such as Domain of One's Own, Canvas, Open Educational Resources, etc.? What other tools will you use? (Have you considered whether how the tools you are using meet the accessibility needs of students?)

3. How will you engage students and/or build community? How will you welcome students into your course? How will you support students struggling with technical issues or with the complications of learning at a distance? How do you plan to incorporate accessibility into your course (e.g., supporting students with visual impairments, hearing impairments, learning disabilities, neurodiversity, etc.)?

4. What kinds of assessments will be included in your course? (Self-assessment, peer-assessment, rubrics, contract grading, collaborative work)? How will you adapt your assessment approach to an online environment?

Part 3: Proposed Course Outline
Attach a 2-page course outline for the majority online course you are proposing including a description, learning outcomes, major assignments, basic structure, and any other components that will be unique to the online version of your course.