

# UFC Meeting Agenda – November 28, 2018

Digital Auditorium 3:30-5:30pm

I. Call to Order

II. Previous Meeting Minutes [October 24, 2018](#)

III. Reports

1. President Paino
2. Provost Mikhalevsky
3. College Deans
  1. Keith Mellinger, CAS
  2. Pete Kelly, CoE
  3. Ken Machande, CoB
4. SGA Representative's Report (welcome to the new rep, Alexander Lee)
5. SAC Representative Report
6. UFC Chair's [Report](#)
7. UFC Vice Chair's Report
8. Report on the Faculty Senate of Virginia
9. University Committees – minutes, reports, and action items
  1. University Academic Affairs Committee
    1. [Minutes](#) October 10 – *discussion of attendance policy; discussion of what is required of students in order to walk at graduation, and the appeals process for commencement participation; discussion of UMW policy on open textbooks; discussion of UMW closure on election day; discussion of credit hour policy;*
    2. Draft [Minutes](#) November 12 – *draft of attendance policy with changes; continued discussion about walking at graduation & appeals; tabled discussion on open textbook policy; draft of changes to recording policy; further discussion of credit hour policy;*
    3. Action [Item](#) November 12 – *modification to policy on recording class and distribution of course materials, to be more specific about recording and distributing lecture notes*
  2. University Budget Advisory Committee
    1. *Suzanne & Janine (UFOC) and Jackie are working to re-write the charge for this committee*
  3. University Curriculum Committee
    1. [Minutes](#) November 7 – *to be considered with action items: new courses, new programs, changes to programs.*
  4. University Faculty Affairs Committee
    1. [Minutes](#) November 9 – *AAUP revisions regarding tenure and academic freedom are no longer being considered, after speaking*

*to head office: they are cosmetic; revision of motion about faculty marshals; discussion on annual evaluation and merit pay, including feedback from P&T Committee; discussion about mentoring and third-year review; discussion about differences in college structure, specifically “chair” vs. “associate dean”.*

2. [Action](#) Item: faculty marshals motion
3. [Memo](#): request for feedback re. improvement to mentoring and pre-tenure review, plus call for volunteers **Please Read**
5. University Faculty Organization Committee
  1. [Minutes](#) August 24 – *regular business, what needs to be done this year, when elections should be held, consideration of a database showing who serves on what committee*
6. University General Education Committee
  1. [Minutes](#) October 3 - *Discussion of student survey about general education, how advisers talk about electives, gen ed and major courses, student interest in life skills post-UMW; consideration of goals and philosophies of general ed.*
  2. [Minutes](#) October 8 – *general education discussion*
  3. [Minutes](#) October 22 – *report from Lynne Richardson & discussion of financial literacy courses; discussion of the idea of a cultural competency requirement; discussion of faculty survey results; discussion of data on WI and SI in the major; discussion of composite models of gen ed*
  4. [Minutes](#) November 7 – *regular business of student requests for general education requirements; further discussion on composite models of gen ed and memo to all faculty.*
7. University Sabbaticals, Fellowships & Faculty Awards Committee
  1. None
8. University Student Affairs & Campus Life Advisory Committee
  1. [Minutes](#) September 18 – *discussion of combining graduate and undergraduate commencement ceremonies; discussion of ‘rules’ or expectations for wearing regalia at commencement.*
  2. [Minutes](#) October 23 – *presentations on student athletes by Juliette Landphair and Patrick Catullo; discussion on regalia and guidelines for what is suitable, and who should decide and who should approve/not approve requests.*
  3. Draft [Minutes](#) Nov 13 are available but will not be voted on – *discussion of efforts to support underrepresented students, especially with regard to retention and graduation rates.*
9. Bachelor of Liberal Studies (BLS) Committee

1. [Minutes](#) November 16 – *regular business; completion of transition from Professional Studies to Liberal Studies.*
10. Distance and Blended Learning Committee
1. [Minutes](#) Sept 12 *New application form; discussion about accessibility for online courses and paying for resources to make courses accessible*
  2. [Minutes](#) October 3 *Discussion on “emergency” approvals; discussion on committee make-up (college rep, ex-officio), on seat time, instructor-initiated drops, sharing student emails and availability of resources. Some regular business/course approvals.*
  3. Action Item: New, simplified online course [proposal](#)
  4. Action Item: [Proposed](#) Submission Deadlines for Online Course Proposals & Exceptions
  5. Draft [Minutes](#) Nov 13 are available but will not be voted on – *regular business; ODR will be paying for closed-caption transcriptions; new COB member selected.*
11. First Year Seminar Committee
1. None
12. Honors Program Committee
1. Action [Items](#) November 13 – *regular business*
  2. [Minutes](#) Sept 13 *(these were previously approved but were actually draft: so should be approved formally now)*
  3. Draft [Minutes](#) Nov 13 are available but will not be voted on – *regular business; change to research methods requirement; information about prestigious scholarships, development of an Advisory Board, a wish list, promotional materials, student portfolio assessment, promotion of diversity in the program.*
13. James Farmer Multicultural Center Advisory Committee
1. [Minutes](#) Sept 20 - *Update on Cultural Awareness Series events, on RISE peer mentoring; Statement of Community Values; review of President’s Strategic Vision goals #1 and #4 and how JFMC can help realize them.*
14. Journalism Advisory Committee
1. [Minutes](#) October 24 – *met to complete revisions of policy document*
15. Speaking Intensive Committee
1. Action [Item](#) November 26 – *regular business*
16. Teaching Center Advisory Committee
1. None
17. Writing Intensive Committee

1. [Minutes](#) Nov 14 – *regular business, including discussion of teaching writing to ESL students*
2. Action [Item](#) October 18 – *regular business*
3. Action [Items](#) Nov 14 – *regular business*

#### IV. Unfinished Business

1. University Budget Advisory Committee – **this remains tabled**
2. University Faculty Affairs Committee: [Action](#) Item: reintroduced faculty marshals motion
3. Update on the “*Blue & Gray Press Statement of Policy*” from the Journalism Advisory Committee – **this remains tabled**

#### V. New Business

1. University Academic Affairs Committee Action [Item](#) Nov 12: modification to policy on recording
2. University Curriculum Committee [Minutes](#) November 7
3. University Faculty Affairs Committee [Memo](#): request for feedback re. improvement to mentoring and pre-tenure review, plus call for volunteers
4. Distance & Blended Learning Committee:
  1. Action Item: New, simplified online course [proposal](#)
  2. Action Item: [Proposed](#) Submission Deadlines for Online Course Proposals & Exceptions
5. Honors Program Committee: action [Items](#) November 13 – *regular business*
6. Speaking Intensive Committee
  1. Action [Item](#) November 26 – *regular business*
7. Writing Intensive Committee:
  1. Action [Item](#) October 18 – *regular business*
  2. Action [Items](#) Nov 14 – *regular business*
8. Introduction of Mary Beth Matthews, Faculty Athletics Representative
9. Presentation by Juliette Landphair and Patrick Catullo on the UMW Athletics program
10. Report from the General Education Committee (Nicole Crowder)

#### VI. Announcements

#### VII. Adjournment

The next UFC meeting will be held on **January 30, 2019**, from 3:30-5:30pm in the HCC Digital Auditorium.