

UFOC meeting
Trinkle Education Suite
September 16, 2011
Meeting Minutes

1. Meeting was convened at approximately 2:00pm
2. Members present:
 - a. George Meadows Chair
 - b. Deborah Zies Secretary
 - c. Janet Asper
 - d. Dave Rettinger
3. Debbie gave a report on creating a university committee membership database. She received feedback on the design from committee members. She will continue work and give another report at the next meeting.
4. David gave a report on instant runoff voting. Research determined that instant runoff voting was not widely used because it can create some bias in the results. Instead, he found information on Condorcet voting which still provides results from one vote, but has a mathematical algorithm that reduces the bias. He found that Cornell University uses this system and provides free access to create voting poles. The website is:

<http://www.cs.cornell.edu/w8/~andru/civs>

David agreed to send a report to the UFC chair and the CAS president regarding the process. He will also be present at the next UFC meeting to answer any questions regarding this system.We will continue to work towards a motion for approving this voting system, but have no timeline for inclusion in the catalog at this time.
4. George presented the proposed handbook with information regarding individual university committees, their charges, and their membership. We began reviewing the information for any edits. We will continue this at our next meeting. He also suggested all members of the committee familiarize themselves with the rules to facilitate our job of appointing and electing members to the committee.
5. Next meeting will be Sept 29th at 4pm, Trinkle Education Suite 2nd floor.
6. Meeting adjourned at 3:00pm.