

Minutes 10/2/13

Students Affairs and Campus Life Advisory Committee

Attendance: Suzanne Houff, Vice President Doug Searcy, Robert Rycroft, Anand Rao, Jon McMillan

Guests: Margot Jebb- Student Affairs Area Coordinator, Colin Coleman- Assistant Director of Residence Life

1. Vice President Searcy, Colin and Margot briefed the group on the five existing LLCs and their requirements and structure
 - a. Each group is composed of 15-25 students who live in the same hall or pod, Total current involvement is 70
 - b. Each LLC has an upper-class student advisor or P.A. (Program Assistant) who also lives on the hall (these students may eventually receive internship credit for their participation)
 - c. Faculty overseeing each LLC receive \$500 in funding for the cohort
 - d. Each group of students takes at least one course together- current LLC's are linked to a specific course or FSEM through the registration process
 - e. Activities are planned for outside of class by the faculty advisor and P.A.
 - f. All parties are interested in requiring a service component for each group in the future
2. Colin and Margot stated their goal was to increase the LLCs on campus to 8 total by Spring 2014, and to 30% of all students in the future
 - a. They plan to begin by determining which faculty are teaching long standing FSEM courses, and asking them to participate in the program.
 - b. They are encouraging the development of both discipline specific and topic based LLCs, and are open to the development of LLC's where students take more than one course as a group, with each course being taught by a different Faculty member
3. Vice President Searcy also spoke about the desire to expand the program, but also reiterated the importance of maintaining the selectivity and uniqueness of LLCs at UMW by not expanding to
4. Suzanne inquired as to what incentives or compensation is available to faculty interested in developing an LLC. Currently, there is nothing beyond service credit, but possibilities discussed include course releases as well.
5. The committee decided to focus on FSEM's as a starting point for encouraging the development of additional LLC's.

6. Margot and Colin will forward proposed guidelines, related articles and last year's orientation plan for LLC's to the committee for feedback during the next meeting.
7. Vice President Searcy discussed the possibility of traveling to institutions with larger LLC programs in place like Virginia Tech, as well as potentially inviting a speaker to campus to meet with the committee and promote LLC's to the faculty at large. He also mentioned the possibility of bringing a speaker to campus to speak about LLCs to the committee and faculty at large
8. Suzanne suggested the possibility of involving Mary Kayler in the promotion of LLCs through a workshop or forum for interested faculty.
9. The group discussed the need to promote LLC's to incoming students with special orientation sessions and information for first year students describing the available FSEM courses and the component LLCs- Colin and Margot talked about a more focused orientation session that was designed and implemented last summer for one LLC. The details for this session will be forwarded to the committee.
10. The group went over this year's goals for the Committee:
 - a. review existing programs and guidelines
 - b. offer feedback on existing guidelines
 - c. research LLC's by looking into existing programs and structures at other institutions
 - d. promote the development of LLC's by advocating their creation to the faculty here at UMW
11. Future goals for the Committee:
 - a. establish a process for faculty to propose LLC's and linked FSEM courses
 - b. design an application form for proposals
 - c. develop faculty resources for training and program development
 - d. evaluate faculty proposals and make recommendations for new LLC creation.

Meeting adjourned at 1:25 PM

Respectfully submitted,

Jon McMillan, Secretary
10/4/13