UFC Meeting

August 21, 2013

Present: Debra Schleef, Courtney Clayton, Debra Steckler, Angela Pitts, Gail Brooks, Jodie Hayob, Marcel Rotten, Smita Jain Oxford, Steve Greenlaw, Tamie Pratt-Fartro, Dean Finkelstein, Dean Richards

I. Call to Order (9:15)

II. Approval of Minutes from April 2013

* follow up with approval of courses

III. Reports

1. Administrative reports as desired

* Dean Finkelstein

1. Geography department got off to SHEV their proposal for Geo-spatial science masters
2. He sent off to SHEV the first draft of the BSN completion program proposal
3. Need to bring on director of BSN program rather quickly
4. CAS convocation next Wednesday the 28th at 4:00

- Dean Richards

1. SACS has given preliminary first approval to have MBA beamed at Dalgren; this would start in January

2. All business faculty now housed in GW

B. UFC Chair

* Lollar survey data and follow up
* general findings not dissimilar to focus groups from last year
* generally faculty feel that level of awareness of faculty governance has decreased
* People seem to favor University Faculty Senate (54%)
* people would like to see something other than what we have right now in terms of UFC
* no one favored chairs as part of UFC
* overall support for a larger UFC: possibly more at-large individuals or proportional
* Lollar wants to come back to campus for open forum
* We will ask him now for suggestions on structure
* He will come back around the week of September 24th

IV. Planning for upcoming year

1. Faculty Governance / Changes to composition of UFC?

* talked through this part
* Marcel said he will be UCC representative
* Elected Greenlaw as Vice Chair, but he is not COB, so Smita will go to BOV and Leadership Council meetings as COB rep
* Maybe have UFAC chair come to UFC meetings as ex-officio; could maybe be Chair or Secretary of UFAC

1. Resource Allocation Task Forces

* Faculty handbook language on the dismissal of faculty and the role of the UFC

1. if we want to bring it up at next meeting, can look at language
2. language is 4.1.2. concerning discontinuance of a program or department of instruction
3. UFC will be looking to Provost and President to provide reason as to why programs would be eliminated
4. Suggested that we look at SHEV requirements regarding eliminating programs

* Beginning next Monday, task forces will meet weekly

1. Communication Issues
   1. trying to make the webpage more useful; take a look at it and make any suggestions about it
   2. student affairs office approached Debra Schleef about changes affecting faculty and how to communicate with faculty
   3. Debra communicated that it wasn’t so much about communication, but about decision-making and valuing faculty input
   4. larger conversations can happen in chairs meetings; governing bodies, etc.
   5. relationship with admissions: average faculty member does not know what is going on in admissions and academic services. UFC seems like a place to help faculty understand what it going on. How are we getting and how are we keeping students which is a UFC issue and larger faculty issue.
   6. Chairs get a lot of information, but all not sure about passing on information.
   7. A suggestion was made to maybe a small study of how people are communicating and whether that works
   8. Gayle and Tamie will be on smaller communication committee to tackle this for UFC

3. Admissions:

* + - Carol has moved us in the direction of best practices for admissions.
    - enhanced search techniques: ACT and SAT scores, predictive modeling based on these factors; new software system that will help track students
    - It was pointed out that there needs to be more support for departmental outreach

V. Announcements / Issues

Adjourned at 11:30