

## WI Committee Meeting September 17, 2012

Present: Brooke Di Lauro, Gwendolyn Hale, Joe Nicholas, Mary Rigsby, Courtney Clayton, Nina Mikhalevsky

1. Meeting dates:
  - Next meeting is November 14<sup>th</sup> at 4pm in Writing Center
  - January 23<sup>rd</sup> at 4pm for first Spring semester meeting in Writing Center
  - February 27<sup>th</sup> at 4pm in Writing Center
  - March 27<sup>th</sup> at 4pm in Writing Center
  - April 17<sup>th</sup> at 4pm in Writing Center
2. Discussed the February 15<sup>th</sup> date as date for catalog changes.
3. Discussed motion for increasing writing requirement to designate course as WI
  - addressed digitized writing
  - decided we would wait on motion until we find out exactly what is happening for WI assessment and then update wording once we know
  - intent of motion is to acknowledge amount of work faculty already does and to incorporate word count not just page count
4. Checked writing center website to ensure that dates were correct for WI proposals
5. Gwen will send out information to the rest of the committee on how writing is currently being assessed. She will send rubric that students are using to assess writing.
6. Nina wondered if we have an executive summary of how things will be assessed in terms of writing across writing intensive courses.
  - Joe will find out from Taiwo what needs to be assessed and how; we need full schedule of assessing
  - We need our charge for WI committee in terms of assessment
7. Discussed proposals:
  - HIST 297: History Colloquium and HIST 298: History Practicum
  - o Committee approved proposals based on HIST 297: History Colloquium as 7-8 pages. If he wants proposal to be 10, then needs to resubmit the proposal so that page numbers are followed.
8. May want to send brief to UFC about need for faculty director of writing intensive program, and this is an across-the-curriculum area and we recommend an effort be made to bring writing intensive program in alignment with speaking intensive program. Mary will bring draft to next meeting.

Adjourned at 6:15pm