**Writing Intensive Program**

**New Course Proposal Form**

**Department and discipline:**

**Course number and title:**

**Proposer’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**Department Chair’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_**

**WI designation is requested to begin: fall \_\_\_ spring \_\_\_ year \_\_\_\_**

**WI designation is requested for:**

1. \_\_\_\_\_\_\_\_\_ the course and the faculty member teaching this course (other faculty who teach the course will not have their courses designated WI automatically; other faculty will need to apply for WI designation independently)
2. \_\_\_\_\_\_\_\_\_the course regardless of instructor; the department chair accepts responsibility for ensuring that multiple sections maintain the core WI elements described in this proposal and approved.

**1. Your Course Learning Outcomes.** Briefly list the learning outcomes of your course.

**2. WI Program Learning Outcomes**. Referring explicitly to the **WI Program Learning Outcomes**, briefly describe how the writing component of the course will do the following:

* **Ideas:** Students will demonstrate satisfactory knowledge of the varying strategies to convey arguments, main ideas, and support/ evidence.
* **Organization:** Students will demonstrate satisfactory knowledge of the varying patterns of composition organization and development.
* **Rhetorical Situation:** Students will demonstrate knowledge of the audience, the role of the writer, and rhetorical strategies.
* **Editing:** Students will demonstrate satisfactory knowledge of writing conventions and correctness.

**3. Specific Writing Activities.** List the writing activities, both formal writing assignments and any required informal writing activities (ungraded) and briefly describe their connections to WI expectations. A Writing Intensive course must require at least twelve pages of clear prose in formats appropriate to the discipline involved - essays, laboratory reports, translations, creative writing, letters, etc. This requirement must be broken into a minimum of three assignments, reasonably spaced throughout the course, each of which should be marked and returned promptly with constructive comments. Though one essay test may be counted as one of these assignments, the final examination may not be since it cannot be returned during the semester. Besides this minimum requirement of writing to be graded, a WI course may and perhaps should require much informal, ungraded writing designed to further enhance students' understanding of and appreciation for course material and to prepare them for the course's formal writing.

A) Formal writing assignments

 **Identify the types of assignments and required number of words/pages:**

\_\_\_Academic Summary

\_\_\_Position Paper

\_\_\_Critical Analysis

\_\_\_Argument

\_\_\_Research Report

\_\_\_Research Synthesis

\_\_\_Exploratory Essay

\_\_\_Creative Writing

\_\_\_Blog Posts (graded)

\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Identify method(s) of feedback:

 \_\_\_rubric

 \_\_\_written comments

 \_\_\_small group or individual conferences

 \_\_\_other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Identify students’ opportunities to show improvement:

 \_\_\_ required revision

 \_\_\_ sequenced repetition of similar assignment

 \_\_\_other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B) Informal writing assignments (ungraded)

 Identify the types of informal writing:

\_\_\_in-class exploratory writing

\_\_\_blog posts (ungraded)

\_\_\_journal (ungraded)

\_\_\_homework exploratory writing

\_\_\_drafts

\_\_\_personal reflections

\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Estimate the number of words/pages/posts of required informal writing: \_\_\_\_\_\_\_

**4. Attach a syllabus and any other supplementary materials which illustrate the ways your course meets WI Program expectations (instructional handouts, grading rubrics, assignments, etc.)**

**For submission deadlines please go to the Writing Intensive Program website:**

**http://academics.umw.edu/writing-intensive/**