

## Meeting of the Writing Intensive Committee Meeting

January 22, 2018, 12 PM

Writing Center, HCC 430

Present: Caitie Finlayson (Assistant, CAS), Emile Lester (Associate, CAS), Sushma Subramanian (Assistant, CAS), Laura Bylenok (Assistant, CAS), Emily Stanley (Assistant, CAS)

The meeting commenced with a discussion of recent submissions of WI proposals. Caitie Finlayson indicated that the increase in new submissions, especially for courses in the natural and physical sciences, was likely related to the revision of the WI application form. Committee members agreed that the revised and streamlined form made it both easier to submit applications and more efficient for committee members to review applications.

The committee then collectively reviewed the Committee Chair Feedback Survey distributed by Provost Mikhalevsky. The committee agreed on the following four positions related to specific questions included in the survey: (1) committee membership should be open to part-time faculty; (2) at least one member of the committee should be at the associate professor level; (3) adding representation from the College of Business and College of Education to the committee would be beneficial, and (4) it would be useful if all members of the committee have previously taught a WI course, although this qualification should not be required.

### *Action Items*

The Committee approved departmental-wide WI designation for THEA 400: Professional Identity and Practice.

The Committee approved WI designation for BIOL 471: Bioinformatics for instructor (Theresa Grana).

The Committee approved WI designation for ENGL 492: Edmund Spenser's *The Faerie Queene* for instructor (Ben Labreche), and student Trevor Young.

The Committee approved WI designation for BIOL 472A: Aquatic Ecology Research Intensive for instructor (Abbie Tomba).

The Committee approved WI designation for CHEM 319: Biochemistry I Lab for instructor (Randall Reif)

The Committee agreed to hold its next meeting electronically as committee business requires.

The meeting adjourned at 12:30.

Respectfully submitted,  
Emile Lester  
January 23, 2018