

University Faculty Council Meeting Minutes

October 25th, 2017

Digital Auditorium, HCC

3:30-5:30pm

Members in Attendance: Abby Brethauer (CAS-HPS), John Broome (COE), Courtney Clayton (COE), Jackie Gallagher (CAS-SS, UFC Vice Chair), Rachel Graefe-Anderson (COB), Steve Greenlaw (CAS-SS), Lindsey Kowaki (SGA, Ex-Officio), Jason Matzke (CAS-AH), Nina Mikhalevsky (Provost, Ex-Officio), Sarah Morealli (CAS-HPS, UFC Secretary), Angela Pitts (CAS-AH), Anand Rao (CAS, At-Large), Woody Richardson (COB), Warren Rochelle (CAS-AH), Marcel Rotter (CAS, At-Large, UFC Chair), David Stahlman (CAS-SS), Hilary Stebbins (CAS, At-Large)

Members Absent: Dave Henderson (COB), Deb O'Dell (CAS-HPS), Troy Paino (UMW President, Ex-Officio) Victoria Russell (COE)

Guests: Rosemary Arneson, Nicole Crowder, Rita Dunston, Dean Peter Kelly, Juliet Landphair, Miriam Liss, Interim Dean Ken Machande, Interim Dean Keith Mellinger, John Morello, Tim O'Donnell, Debra Schleef

I. Call to Order: The meeting was called to order at 3:32 PM by Marcel Rotter.

II. Previous UFC Meeting Minutes: Approved

III. Reports

- a. **UMW President's Report**: Due to an Alumni Event in Baltimore, President Paino could not attend today's UFC meeting. He provided a video update on the strategic vision, the FY2019 budget, construction projects, student retention, and parking. President Paino intends to schedule an all-faculty meeting for January 18th to discuss the state of the university. The video is available to view here:

<https://www.dropbox.com/s/do8c2uchw5lmxmv/Video%20Oct%2024%2C%2011%2056%2013%20AM.mov?dl=0>

- b. **UMW Provost Report**:

Distance Learning: The Provost views distance learning as a method to fulfill the needs of adult and non-traditional students concentrated in the BLS program. These students desire evening and weekend classes.

CAS Dean Search: The search committee for the CAS Dean has been finalized; Kelly Slunt (CHEM) will serve as chair. The committee plans to post the advertisement for the position at the end of October/beginning of November. Once the application period ends, the committee will perform preliminary interviews then invite the finalists to campus.

Budget: The Provost will be collaborating with supervisors and department chairs to find new items to fund and to determine where funds can be reduced, cut, or reallocated.

Academic Advising: Nina is examining academic advising's effect on faculty workload across the three colleges. She sees academic advising as part of the faculty's role, responsibility, and workload.

Director of Disability Resources: Jessica Mercado has joined UMW as the new director of the Office of Disability Resources (ODR). Under Jessica, ODR plans to educate and help faculty/staff work with disabled students.

Faculty Searches: There are several faculty searches underway. Each search committee will meet with the Provost, Dean of their college, and Sabrina Johnson (HR). The Provost hopes that working directly with the search committees will result in a rigorous and consistent effort to hire academically excellent and diverse individuals.

Peer-Reviewed Publications: Each year, the Provost's Office is required to collect and publish a list of peer-reviewed publications authored by UMW faculty. Nina requests that the faculty discuss if we wish to continue this time-consuming practice.

UMW Athletics Program: A number of student athletes face issues a.) registering for courses because they conflict with practice schedules and b.) completing missed assignments due to a game/tournament because some faculty do not accept late work. Nina asks that we have departmental conversations regarding:

- a. What are the values of an athletic program at UMW?
- b. What do faculty think about our athletic program?
- c. What kind of athletic program do we want, as faculty?

- c. **CAS Dean Report:** Interim Dean Mellinger announced that there are 8 faculty searches underway in CAS. He concurred with the Provost regarding the yearly collection of peer-reviewed publications. He adds that publications are difficult to compile because reporting methods (in FAARs) are inconsistent. If the faculty decides to keep collecting this information, the collection of CAS publications will likely be delegated to department chairs.

Discussion: Rosemary Arneson (UMW Libraries) commented that the library would be willing to collect these publications.

The UFC mandated the collection of peer-reviewed publications. Conference attendances, presentations, and published work funded by UMW are also archived. Should we restrict collection to only those funded by UMW?

The UFC will revisit this issue next meeting.

- d. **COE Dean Report:** A written report from Dean Kelly can be viewed on the UFC website (<http://ufc.umw.edu/2017/10/17/ufc-meeting-agenda-october-25-2017/>)
- e. **COB Dean Report:** No report from Interim Dean Machande.
- f. **Student SGA Representative Report:** No report from Lindsey Kowaki.
- g. **SAC Report:** The SAC representative submitted a written report. It can be viewed on the UFC website (<http://ufc.umw.edu/files/2017/10/2017-10-25-SAC-REPORT-TO-UFC.pdf>) .
- h. **UFC Chair Report:** Marcel Rotter has provided a written report: <http://ufc.umw.edu/2017/10/17/ufc-meeting-agenda-october-25-2017/>).
- i. **UFC Vice Chair Report:** Jackie met with Provost Mikhalevsky to discuss how nominees for the Faculty Athletic Representative will be chosen. In addition, at the recent CAS Chairs Meeting, there was discussion regarding transfer students. Throughout Virginia, transfer students take longer to earn their degrees (this is especially true at UMW). Legislators are working to institute a "Passport" system between states to ensure Gen-Ed courses earned at the community-college level are accepted at 4-year institutions across the country. UVA and William & Mary have already declared that they will not participate in a Passport System. The Vice-Chair's full report is available on the UFC website (<http://ufc.umw.edu/files/2017/10/UFC-Vice-Chair-Report-10-25-17.pdf>)

- j. **University Committees:** All minutes have been approved except in the following cases:
Budget Advisory Committee: The minutes submitted were from a previous meeting.
Academic Affairs Committee: The UFC approves these minutes, pending a correction.

IV. Unfinished Business: None

V. New Business:

a. **From the Academic Affairs (AA) Committee:**

Women and Gender Studies (WGST) Solution: Last month, the UFC asked AA to examine an issue regarding the WGST capstone requirement. AA suggests that the WGST program director (Kristen Marsh) ask the registrar to add a note to a student's transcript. This note would indicate that the student satisfied the WGST 485 requirement with the completion of a capstone project in another major. Offering WGST 485 as variable credit is not a viable solution because it could change the degree requirements for some programs.

The UFC is interested in hearing Dr. Marsh's response to the suggestion.

Modern Language: The Department of Modern Languages & Literatures recommends that back (or retroactive) credit in the amount of three credits be awarded if a student, upon taking a UMW language placement exam, then takes the same language at the level in which (s)he placed, and successfully completes that level (course) with a B- or higher.

Motion: The UFC passed a motion approving the recommendation regarding retroactive credit for modern languages. The motion passed with one abstention.

b. **From the UMW Curriculum Committee**

Motion: The UFC passed a motion approving the list of reviewed expedited and non-expedited courses submitted by the UMW-CC.

From the General Education Committee: The UFC passed three motions regarding new General Education course policies and designations. Each motion passed unanimously.

Motion 1: New Course Designation: Community Engagement (CE) Learning Designation and CE Course Proposals. For details on the proposed new CE designation, please see the General Education Committee Meeting Minutes (http://ufc.umw.edu/files/2011/09/Gen-Ed-Committee-Meeting-Notes-10_9_17.pdf)

Motion 2: New policy: If a course that meets a General Education requirement has not been taught for three academic years, a department will be notified that the course will be removed from the general education list. Unless the department provides a compelling reason why the course should not be removed, and shows evidence that the department intends to teach the course in the next semester (and then does so), it will be removed from the list of General Education courses. Courses that are removed can be submitted to the General Education committee for reconsideration at a later date.

Motion 3: New policy: If a course that meets a General Education requirement has a prerequisite course in that same general education category (and only once course is needed to satisfy a particular General Education requirement or part of a requirement), a department will be notified that the course is being removed from the general education list. If a prerequisite changes, that second course can be submitted to the General Education committee for reconsideration at a later date.

c. **From the Writing Intensive Committee:** The WI Committee recommends approval of BIOL 472 (April Wynn-instructor) as a WI course effective Spring 2018

Motion: The UFC unanimously passed a motion approving BIOL 472 (Wynn-instructor) as a WI course.

VI. Announcements

- a. **Faculty Athletics Representative (FAR) Opening:** The FAR acts as a liaison between the faculty and athletics program. The position is a special assignment and comes with a stipend. Those interested must be a tenure-track member of the faculty and should submit an application of interest to Juliet Landphair before January 12th, 2018. More information about the position is available on the UFC website (<http://ufc.umw.edu/files/2017/10/UMW-Faculty-Athletics-Representative-description-and-duties-2017-18.pdf>).
- b. **College Student's Views of First Amendment Rights:** Faculty are asked to have a conversation with their students regarding First Amendment rights and common misconceptions.
- c. **New SCHEV Policy:** SCHEV has assigned a set of 6 learning outcomes that must be measured. These outcomes are: critical thinking, written communication, quantitative reasoning, civic engagement (of note: this is why the Community Engagement General Education designation was developed), and two competencies of the University's choice. The two competences must be chosen by next summer. The read about the new policy here: <http://ufc.umw.edu/files/2017/10/SCHEV-Assessment-Policy-FINAL.pdf>.
Motion: The UFC unanimously passed a motion to charge the General Education Committee with the task of suggesting two competencies UMW can measure. The General Education Committee should submit these suggestions to the UFC for further discussion.
- d. **Senate of Virginia:** This month's Faculty Senate of Virginia meeting is at VCU. The meeting will discuss the upcoming Virginia Higher Education Advocacy Day (held January 11th). Matt Conrad will speak about Higher education issues in congress. A representative from AAUP will be on hand to help develop a shared set of issues for which to advocate.

VII. Adjournment: Meeting adjourned at 4:46 PM. The next UFC meeting will be held on November 29th 2017, from 3:30-5:30pm in the HCC Digital Auditorium