

UBAC Committee Meeting
August 23, 2016, 4:00-5:30 p.m., HCC 210

Attendees: Will Mackintosh, Janet Asper (chair), Wei Chen, Brian Rizzo, Antonio Causarano, Jane Huffman

1. Introductions
 - a. The committee members introduced themselves to each other, and the experienced members of the committee introduced the new members to the committee's scope of business.
2. Meetings
 - a. The committee members determined that Tuesday mornings before noon works best for meetings this semester.
 - b. The committee established a prioritized list of administrators to meet with this fall.

Adjourned at 7:00 p.m.