

University of Mary Washington

Distance and Blended Learning Committee

Academic Year of Fall 2015-Spring 2016

Meeting Date: March 28th 2016

Meeting Location: 138 Trinkle

Members in Attendance: Debra Hydorn (CAS), Sarah Morealli (CAS), Andrew Marshall (CAS), Roberta Gentry (COE), Jeff McClurken (Ex-officio), Paul Boger (Ex-officio), Hall Cheshire (Ex-officio), Jesse Stommel (Ex-officio)

Time of Meeting Start: 3:29

Meeting Business:

1. Roberta Gentry replaces Nicole Meyers who had 1 year left (ends this semester).
2. UFC Request- Fully-Online/Majority-Online Program Approval Process
The committee has been charged by the University Faculty Council (UFC) to develop an approval process for Fully-Online/Majority-Online programs.

ACTION: Deb Hydorn, Sarah Morealli, Roberta Gentry, and Jeff McClurken will formulate a draft of the approval process.

3. PTAC Survey
According to the President's Technology Advisory Committee (PTAC) survey, it seems that much of the faculty have no interest in teaching online courses even if the necessary resources are available. On the other side, some programs (education, nursing) are being moved to an online environment and summer on-line courses have had good enrollment (unlike some face-to face summer courses).

ACTION: The committee will draft a statement for PTAC and for the new president offering our help in providing information useful to PTAC.

4. Faculty Support from the D&BLC
The committee has decided to provide the faculty with an accurate list of student resources. This list will consist of several resource departments (i.e. libraries, DTLT), a brief statement, and contact information. Faculty who are proposing courses can then simply copy/paste this into their online/hybrid course syllabus. Members of the committee will maintain this information and insure it is up-to-date. Paul Boger will be compiling the initial list. This document will be posted on the Committee's website. The committee has also considered adding examples of approved proposals to the website.

5. Discussion about courses that are 49% Online and 51% Face-to-Face

Courses that are taught 49% online are not required to go through the D&BL approval process. The committee presents the question: how is this 49% being used-time wise? For example, are instructors meeting F-2-F for the entire class period and/or only meeting F-2-F to conduct exams/quizzes?

6. Review of Existing Approved Courses

The committee discussed whether it wants to review existing approved courses or not. The committee wants to make sure online/hybrid courses are being taught affectively, but does not want to discourage faculty in any way.

7. Next Meeting

The D&BLC will meet again in April. We will extent an invitation to Pam McCullough, Steve Greenlaw, and Mark Safferstone. The committee hopes that these individuals, who have experience developing online courses, can offer input on an Online/Hybrid Program Approval Process.

Time of Adjournment: 5:00