

University Faculty Affairs Committee
Minutes: February 11, 2016
Woodard 226: 10am

Committee members in attendance: Courtney Clayton (EDU); Eric Gable (Chair; CAS); Ken Machande (COB); Angela Pitts (CAS); Hilary Stebbins (Secretary; CAS)

1. In a previous meeting (January 2016) Eric noted that he would like to pursue a way to allow colleges and departments more flexibility in the student evaluation instruments they use. During this meeting he reported that he had contacted the Dean of CAS and chairs about this issue and had sent them a qualitative instrument used by the Anthropology and Sociology departments as an example. The chairs will discuss this during their upcoming meeting on Monday, February 15th. We discussed potential issues that may arise such as whether departments would need to establish policies regarding the administration of the instrument. We also identified language in the handbook (for example, section 6.3.1 of the faculty evaluation section) where we could propose small changes that would make the wording more flexible regarding the instrument used for evaluation. We will pursue this further if there is positive feedback from the CAS chairs during their meeting.
2. Eric briefly updated us on the faculty morale survey that we have been tasked with administering. Right now we are awaiting instruction from UFC regarding the timing and what they would like us to do. Angela suggested that a summer-time administration might result in higher response rates.
3. Courtney mentioned that the committee on evaluating whether Promotion and Tenure files can be done online is nearing a point in which they believe it is realistic to use Canvas for this purpose. Once that happens it will come to UFAC.

The meeting was adjourned at 11:00 am.

Submitted by: Hilary E. Stebbins