Teaching Center Advisory Committee Meeting
September 14, 2015, ITCC 413

Present:
Victoria Russell, Lisa Ames, Mary Kayler, Jason Robinson, Rosemary Arneson, Julius Esunge, Maya Mathur

Call to Order,

Approval of Minutes (August 18, 2015)

Mary’s Report
• Mary shared the finished version of the CTEI Executive Summary 2014-2015
• We discussed who should receive this document? Send to all faculty? Upload to website?
• There is a call for proposals for the Teaching Professor conference. A $500 travel grant is available from the Center if your proposal is accepted.
• The Monday Morning Mentor video series (discussed at last meeting) has been ordered and will be available soon. What is the best way to get the word out to faculty?
• Do we want to pay $980 for teaching professor newsletter? This could possibly be a way to drive traffic to the CTEI website.
• A Google search for the CTEI does not go to the main CTEI page. We need to figure out how to drive traffic to the Center’s main page
• CTEI is not listed under faculty resources on the Provost’s page on UMW.edu. Mary is looking into it.
• Domain of One’s Own data in in. Mary is looking to possibly overhaul and refine the process after three cohorts. This is a great project for the new DTLT director.
• Victoria is working with Janine Davis to organize monthly meetings for new faculty on orientation tops, a change from the two day intensive faculty orientation. The first session is this week, the nuts and bolts of IRB, an info session on where how to find funds on campus.
• Mary met with Provost re: new business meal policy (having to invite students to have lunch paid for by the university). JL is giving us a waiver to not follow rules for September meeting so they can have lunch.

Items of Business/Announcements
• How do we better publicize CTEI and show the innovative work faculty is doing? How do we expand? So far small productive groups are creating niche interests and not expanding across wider university.
• There was a discussion of possible innovative teaching awards in addition to the adjunct award. A library award and Canvas award were suggested.
• CTEI website needs complete makeover, new layout (tiles) - easier to navigate (find most important/popular info), past award winners (what did they do? what was their work?), current projects (what is going on?)
  • Is it possible to get some student help?
• We are starting to research updating the website, mapping out a new layout
• A date for the Fall celebration was discussed as well as the possibility postponing until the Spring? Maybe a public display of work that is being done in the Center rather than a celebration? This plan will be discussed at next meeting

Adjourned at 2:01 PM