Members Present: John Broome, Brooke Di Lauro, Lance Gentry, Nicole Phillips, Jo Tyler, and Debbie Zies.

The committee discussed the charge to put together a task force for the provost. Our charge was to create a working group tasked with developing both a proposal to convert to a 4-credit course system (or a hybrid system that enables more programs to adopt the 4-credit course system) and a summary of the benefits and challenges associated with the proposed change.

Per our instructions from the Provost, ideally the committee would have at least one person and not more than two serving from each of the following areas: the arts; the humanities; the social sciences; the sciences; education; and business. Should any area have more than two volunteers, we will first seek to determine if those individuals can agree among themselves as to who will serve; barring that kind of informal resolution, we will ask faculty in each relevant area to elect two from among their group of volunteers.

Based on these instructions, the current working group will consist of Mark Snyder and Marjorie Och from the Arts, Eric Gable from the Social Sciences, Stephen Davies (who will be asked to convene the first meeting) and Davis Oldham from the Sciences, and Woody Richardson and Dave Henderson from the College of Business. The Humanities and the Education areas had more than two volunteers each, so Brooke will contact these volunteers to see if they can informally pick two people from each set of volunteers. Brooke will also notify the other volunteers that they will be on the committee and suggest that they schedule a kick-off meeting shortly.

The meeting was then adjourned.