

University of Mary Washington
Distance and Blended Learning Committee
Academic Year Fall 2016 – Spring 2017

Meeting Date: November 16, 2016. Some courses were reviewed electronically before and after the in-person meeting.

Meeting Location: HCC 427.

Members in Attendance: Sarah Morealli (CAS), Andrew Marshall (CAS), Steve Greenlaw (CAS), Debra Schleef (CAS), Paul Boger (Ex-Officio), Mary Kayler (Ex-Officio).

Jo Tyler(COE) and Jeff McClurken (Ex-Officio) submitted comments electronically.

Time of Meeting Start: 2:00pm.

Meeting Business:

Course Proposals (courses reviewed electronically are indicated in **bold font**):

- College of Education:
 - **EDIC 515** (submitted by Janine Davis)
 - Action: The committee approves the proposal.
- CAS:
 - CLAS 352A (submitted by Joseph Romero)
 - Action: The committee approves the proposal.
 - COMM 209 (submitted by Nigel Haarstad)
 - Action: The committee approves the proposal.
 - COMM 357 (submitted by Anand Rao)
 - Action: The committee approves the proposal.
 - CPSC 104 (submitted by Kristen Shaffer)
 - Action: Approved pending the submission of the Course Authorization Form.
 - MATH 207 (submitted by Suzanne Summer)
 - Action: The committee requests revisions and a resubmission.
 - RELG 103 (submitted by Jennifer Barry and Mary Beth Mathews)
 - Action: The committee requests revisions and a resubmission.
 - SOC 371U (submitted by Carolyn Pevey)
 - Vote: The committee approves the proposal.
 - **COMM 370** (submitted by Elizabeth A. Johnson-Young)
 - Action: The committee approves the proposal.
 - **ENGL 308** (submitted by Gwendolyn N. Hale)
 - Action: The committee approves the proposal.
 - **HIST 300 A8** (submitted by Claudine L. Ferrell)
 - Action: The committee approves the proposal.

- **HIST 300 A9** (submitted by Claudine L. Ferrell)
 - Action: The committee approves the proposal.
- **HIST 300 B1** (submitted by Claudine L. Ferrell)
 - Action: The committee approves the proposal.
- **NURS 440** (submitted by Dorothy Chase)
 - Action: The committee approves the proposal pending a request for edits.
- **PHIL 201** (submitted by David Ambuel)
 - Action: The committee requests revisions and a resubmission.
- **PSCI 101** (submitted by Ranjit Singh)
 - Action: The committee approves the proposal.
- **THEA 111** (submitted by Natalie Tenner and Cate Brewer)
 - Action: The committee approves the proposal.
- College of Business:
 - **ACCT 102** (submitted by Dave Henderson)
 - Action: The committee approves the proposal.
 - **MBUS 570** (submitted by Kim Gower)
 - Action: The committee approves the proposal pending a request for edits.
 - **MGMT 301** (submission by Kim Gower)
 - Action: The committee approves the proposal pending a request for edits.
 - **MGMT 425** (submission by Kim Gower)
 - Action: The committee approves the proposal pending a request for edits.

Other Committee Business:

1. Fall 2017 Proposal Deadline:
 - a. January 23rd.
2. The College of Education sent two expedited requests to the committee:
 - a. The committee approved the change of instructor (to a new faculty member) of INDT 531. However, if the course is to be taught past the Spring 2017 semester by anyone other than the originally approved instructor a new course proposal should be submitted to the committee.
 - b. The COE has a resigning faculty member, Roberta Gentry, and requested that the classes previously taught by her, be approved to be taught by an unidentified new faculty member. In addition, the new faculty member was to be given access to Dr. Gentry's "Canvas shell". The committee does not approve the request until the classes are specified and more information is provided on the new faculty member. The committee also notes that the "Canvas shell" of a faculty member could be considered their intellectual property and therefore would require their permission to access and use. However, the committee does encourage the new faculty member to submit a course proposal as soon as feasible.
3. Majority/Hybrid Online Program Proposals:

- a. The committee is in the process of developing a new proposal document for majority online programs.
 - b. The committee approves a draft to be sent to the UFC for review.
- 4. Spring meeting dates:
 - a. The committee will be communicating online to finalize its spring meeting dates.

Meeting Adjourned at 3:00pm