University of Mary Washington
Distance and Blended Learning Committee
Academic Year of Fall 2015-Spring 2016

Meeting Date: 04-11-16
Meeting Location: 138 Trinkle

Members in Attendance: Deb Hydorn (CAS), Andrew Marshall (CAS), Chad Murphy (CAS), Sarah Morealli (CAS), Jeff McClurken (Ex-Officio), Hall Cheshire (Ex-Officio), Paul Boger (Ex-Officio), Jesse Stommel (Ex-Officio), Steve Greenlaw (Special guest)

Time of Meeting Start: 3:31pm

Meeting Business:

1. Majority/Hybrid Online Program Proposal
The University Faculty Council (UFC) has charged the Distance and Blended Learning Committee (D&BLC) with the task of developing an approval process for majority-online and hybrid programs. Roberta Gentry, Deb Hydorn, Jeff McClurken, and Sarah Morealli met on Thursday, April 7 to discuss the preliminary content of this proposal. This meeting resulted in a draft of the proposal application (which departments would fill out and submit to the D&BLC).

The D&BLC (as well, as Steve Greenlaw) discussed the draft to determine what needed to be added or removed. The committee determined:
   a. It is important that these students (who may never step on campus) get the UMW experience.
   b. Building community in an online environment is paramount.
   c. Departments should meet with the DTLT (especially Jesse Stommel) to “get the ball rolling” when designing their online program. DTLT can offer expertise, resources, and guidance when completing this proposal.
   d. It is important that departments acknowledge the limitation of student resources (i.e. UMW does not have a 24-hour help desk) that could put online students at a disadvantage. Departments should determine how they will attempt to overcome these limitations. The committee hopes that a conversation between departments and DTLT will help with this challenge.

A draft of this proposal will be sent to the UFC in time for the April meeting (final meeting of the year). This draft is a work-in-progress.
2. **New Committee Appointments for Next Year (Fall 2016-Spring 2017)**

   The committee will be looking for
   
   a. A representative from Student Affairs to replace Greta Franklin
   b. Two 3-year term appointments (to replace Deb Hydorn and Roberta Gentry)
   c. One 1-year term appointment (to replace Chad Murphy)

3. **Election of a New Chair and Secretary for Fall 2016-Spring 2017**

   Sarah Morealli (CAS) has been elected Chair
   Andrew Marshall (CAS) has been elected Secretary

Time of Adjournment: 4:48pm