

University of Mary Washington
Distance and Blended Learning Committee
Academic Year of Fall 2015-Spring 2016

Meeting Date: February 8th, 2016

Meeting Location: Trinkle 138

Members in Attendance: Sarah Morealli (CAS), Andrew Marshall (CAS), Chad Murphy (CAS), Jesse Stommel (Ex-Officio), Jeff McClurken (Ex-Officio), Paul Boger (Ex-Officio). Roberta Gentry (COE) has submitted her comments electronically.

Time of Meeting Start: 3:30PM

Meeting Business:

Course Proposals:

College of Business Proposals

1. *BLAW 301: Commercial Law (Submitted by Kimberly Kinsley)*

ACTION: The committee approves this proposal.

College of Education (COE) Proposals: (All submitted by Patricia Reynolds)

1. *TSEL 514: Cross-Cultural Education*

ACTION: The committee approves this proposal.

2. *TSEL 515: ESL Literacy Strategies*

ACTION: The committee approves this proposal.

3. *TSEL 530: Methods of Teaching Second Languages*

ACTION: The committee approves this proposal.

4. *TSEL 531: ESL Curriculum, Assessment and Leadership*

ACTION: The committee approves this proposal.

With the approval of these four courses, the TSEL program will have 5 out of 8 courses available on-line. Therefore, the majority of the program's course is online. The committee would like to make it clear to the instructor that it (the committee) will be seeking guidance from the UFC to determine if the committee has the charge of approving fully/majority on-line programs. This could result in the above course being re-assessed.

Other Discussions

The proposal above unveiled several issues the committee would like to discuss further:

1. Proposal elements: What key elements is the committee looking for when evaluating proposals?
2. Fully on-line and Majority On-Line courses: In light of the push to offer education programs fully online at UMW, the committee would like to consult the University Faculty Council (UFC) to determine if the Distance and Blended Learning Committee is the appropriate forum to evaluate Fully and/or Majority On-Line Programs. If it is in our charge, then:
 - a. What point do we consider a program online?
 - b. How would the D&BLC develop a program approval processes, and what would it look like?

ACTION: The committee will approach the UFC about this issue.

3. In many proposed syllabi, the information from student resources (Writing Center, Libraries, and more) are incorrect and contain broken links. The committee would like to further discuss creating a document that includes the correct resource information. This information would be posted on the D&BLC website for instructor use.

Time of Adjournment: 4:50pm