

University of Mary Washington  
Distance and Blended Learning Committee  
Academic Year Fall 2016 – Spring 2017

Meeting Date: February 03, 2017

Meeting Location: HCC 427.

Members in Attendance: Sarah Morealli (CAS), Steve Greenlaw (CAS), Jo Tyler (COE), Jeff McClurken (Ex-Officio), Erin Higgenbotham (Ex-Officio), Hall Cheshire (Ex-Officio), Debra Schleef (non-voting)  
Andrew Marshall (CAS) submitted comments electronically.

Time of Meeting Start: 2:30pm.

**Meeting Business:**

Review of Summer 2017 Course Proposals

*MATH 207 (Suzanne Sumner)*

The committee has **approved** this proposal.

*MBUS 570, MGMT 301, MGMT 425 (Kim Gower)*

The committee has **approved** these proposals to be taught in the summer. The committee will request that Professor Gower elaborate on the incorporation of the liberal art values before teaching MGMT 301 in the fall.

*PHIL 201 (David Ambuel)*

The committee has **approved** this proposal. The committee will also suggest a consult with the DTLT.

*PHIL 202 (David Ambuel)*

The committee has **approved** this proposal. The committee will also suggest a consult with the DTLT.

*RELG 103 (Jennifer Berry and Mary Beth Matthews)*

The committee will request that this course proposal be **revised and resubmitted**. The committee will also suggest a consult with the DTLT.

Review of Fall 2017 Course Proposals:

The committee received 3 proposals for the fall (CPSC 106, EDSE 534, and NURS 310). The committee will review these proposals online to allow more time to discuss the Majority Online Program Proposal Process. The committee chairs asks that all fall 2017 proposals be reviewed by Wednesday, February 8<sup>th</sup>

### Other Proposal Business

*HSCI 120*: This course will service the nursing program. HSCI 120, which is to be taught online in the fall 2017 semester, has yet to pass the University Curriculum Committee (UCC). The Distance and Blended Learning Committee has agreed to review a proposal for HSCI 120 once it has passed the UCC. An instructor has yet to be hired to teach this course. The D&BLC has also agreed to allow Pam McCullough submit an online proposal for this course with the understanding that when an instructor is hired, he/she will teach this course in the format proposed by Pam McCullough. In addition, the new hire will need to provide a statement on his/her preparation to teach HSCI 120 online. If the new hire wishes to teach the course in a format other than the one proposed by Pam McCullough, he/she will be required to submit a new proposal and syllabus.

*CPSC 225*: Stephen Davies has asked if his department can submit a proposal for CPSC 225 that allows all member of the department to teach the course online. Each department member will supply a statement outlining their experience/preparation to teach the course online and all department members agree to teach the course in the same style and use the same syllabus. The D&BLC has agreed to this request.

### Majority Online/Hybrid Programs Proposal

Last semester, the D&BLC brought forward our Majority Online/Hybrid Program Proposal process to the University Faculty Council (UFC). The UFC has supplied the D&BLC with feedback. During our committee meeting, we discussed the comments continued to work on refining this process of reviewing online programs.

### Spring 2017 Meeting Dates:

The D&BLC will meet on February 27<sup>th</sup> and April 3<sup>rd</sup> from 2:30-4pm. Locations to be determined.

Meeting Adjourned at 4:02pm