

Honors Program Committee Meeting Minutes

Meeting – Tuesday August 23, 2016 – 3 pm – Honors Program duPont 210

Present – Maria Laura Bocaz (CAS), John Broome (COE), Daniel Hirshberg (CAS), Janie Lee (CAS), Jennifer Polack (CAS), *ex officio* - Jeanne Campbell (CAS), Kelli Slunt (CAS)

New Business

- 1) Approval of minutes from February 2016 – *action: approved unanimously*
- 2) The committee discussed the duties of the committee.
- 3) Update on Program and Enrollment – Kelli shared the enrollment numbers for the program with the committee.

| Class | Good | Probation | Warning | Dismissed | Withdrawn | Transferred or not enrolled currently at UMW | Graduated |
|-------|------|-----------|---------|-----------|-----------|--|-----------|
| 2016 | 1 | 0 | 0 | 24 | 21 | -- | 33 |
| 2017 | 26 | 2 | 0 | 17 | 9 | 4 | 1 |
| 2018 | 22 | 3 | 2 | 15 | 10 | 4 | 0 |
| 2019 | 65 | 16 | 5 | 10 | 5 | 8 | 0 |
| 2020 | 62 | 0 | 0 | 0 | 0 | 0 | 0 |

- 4) The committee set the Committee Calendar for 2016-2017:

Meeting dates – meet in duPont 210 at 1 pm for the fall semester. Times for the spring semester meetings will be determined later in the semester.

Friday September 16th

Friday October 14th

Friday November 18th

Friday January 20th

Friday February 17th

Friday March 24th

Committee Deadlines for Proposal Courses for HN Designations

- for Spring 2017 are due on September 12, 2016.
- for Summer 2017 are due on November 14, 2016.
- for Fall 2017 are due on January 17, 2017.

First-year applications to the Honors Program – accepted by February 1, 2017

- 5) The committee considered two proposals from two separate students to count research experiences to fulfill the Honors Program Research Methods course. *Action – unanimously approved.*
- 6) Transfer Student Application – the committee considered a transfer application from a student transferring from the Honors Program at Old Dominion University. *Action – unanimously approved.*
- 7) The committee discussed approval of the transfer student’s honors credits from ODU. Kelli will contact the student and inform them that they could submit up to six credits of Honors coursework for credit toward the UMW Honors Program requirements. The student would need to submit syllabi and sample coursework for the Honors courses.
- 8) The committee plans to begin portfolio and program review during this academic year. Kelli will invite Mary Kayler to our next meeting to discuss portfolio review. At the next meeting, the committee will review the types of documents and forms that are completed by the Honors students as part of their portfolio.

The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Kelli Slunt

Director of Honors Program, Chair and Secretary of the Honors Program Committee