

WI Committee Meeting February 20, 2012

Attendance: Brooke Di Lauro, Surupa Gupta, Gwendolyn Hale, Joe Nicholas, Mary Rigsby, Courtney Clayton

The meeting began at 4:00 pm.

1. *Caps for writing intensive courses*: there is usually a cap of 20 to 25 for W.I. courses but varies across departments. 20 for actual writing courses.
2. *Discussed W.I. requirements*:
 - Looked at comparative schools for W.I. requirements.
 - Discussed how many pages would be required for WI courses. Suggested that the requirement should be 20 pages (approximately 5000 words) with additional informal writing.
 - Outlines and speaking notes could count as informal writing. Gwen could send out a survey of kind of writing faculty do currently.
 - Concern about increases and/or changes for faculty. To emphasize that it isn't increase in work, need to say here is what we are already doing, and we are changing the description in what we are doing. If you are teaching a W.I. course, then check to see if this is what you are already doing. This is a way to recognize what faculty are already doing.
 - Will introduce motion to change W.I. and would need to go to Curriculum Committee. Any curriculum changes now won't go into effect before Fall 2013. Surupa will check with Mary Beth Matthews. Motion would include old proposal and new proposal.
 - The new proposal would have in it that the committee expects to see formal writing (approximately 5000 words) and informal writing (approximately 2000 words).
3. *Discussed whether or not certain writing courses should be required*. Do we want there to be a requirement for a freshman. We discussed that QEP is focusing on writing requirement for FSEM.
4. *Assessment*:
 - Matter of looking over write-up and giving feedback. Read over narrative that Gwen writes, and if we have feedback or if we want something done differently or in addition, then give feedback.

- Speaking Intensive doesn't make committee do assessment piece. Anand takes care of assessment and writes it. Anand decides who will be part of committee to read essays and they would be compensated. Surupa said asked Taiwo if we should have the same system. Taiwo would provide funding if we wanted to do that. Each speech gets two pairs of eyes.
 - Read report for next meeting and give feedback on paper. Gwen will ask for committee suggestions for what to do.
5. *Award for faculty writing*: Gwen asked if we might want to do that. W.I. program director could showcase an assignment.
 6. *Plagiarism detection software*: Only have safe assign. Canvas doesn't have one. Look for funding through honor system. Turn It In software.

Adjourned at 5:33