

**Writing Intensive Program Committee**  
**March 23, 2015 Meeting Minutes**

**Members Present:**

Warren Rochelle, Chair

Dan Hubbard

Roberta Gardner

Marcelo Fajardo-Cardenas

**Ex Officio:** Gwen Hale, Director University Writing Center and University Writing Program

1. The committee discussed the assessment of the fall 2015 FSEM essays. Gwen Hale did the initial scoring of these just to get us caught up to where we needed to be. Henceforth, she will no longer be scoring these.
2. Gwen gave the committee a rundown of what the scores mean for the fall 2014 assessment.
3. Going forward, the committee decided that we could have a controlled scoring assessment event over the course of two days. We would need 5-10 in-house readers with each essay being scored twice. Should there be disagreement, the essays would be scored a third time by another reader.
4. Warren researched and found that ETS pays anywhere from \$10-20/ hour based on experience and type of reading the scorers are completing. Measurements, Inc. pays \$11.20/ hour for inexperienced readers (1-3 projects); pays \$11.95/ hour for experienced readers (up to 9 projects); pays \$12.45/ hour for senior readers (10 or more projects).
5. The committee recommends that UMW pay \$20/ hour to 10 readers. Over two days at 8 hours a day, this would be \$3200; the committee also recommends UMW pay for lunches for a total (fee plus lunches) of approximately \$3400.00.
6. Gwen Hale will consult with Anand Rao with regard to what he pays speaking reviewers; the committee would like to be as consistent as possible across the Writing Intensive and Speaking Intensive programs.

Meeting was adjourned at 4:53pm.

Respectfully submitted,  
Nina Mikhalevsky, Secretary