

**University Academic Affairs Committee Meeting**  
**Aug 17, 2017**  
**HCC 111**

**Present:** Davis Oldham (chair), Karen Anewalt (secretary), Beverly Epps, Rachel Graefe-Anderson, Gonzalo Campos Dintrans, John Morello (Assistant Provost ex-officio)

**Call to order: 3:03**

**Need to Update UFC Website**

Davis alerted the committee that the handbook language related to ex-officio members is listed different on the UFC website than it is in the handbook. Karen or Davis will update this when we gain access to the website.

**Fall Meeting Dates**

The committee discussed fall meeting times and selected Mondays at 3:00pm. The fall meeting dates will be September 11, October 9, and November 13. Davis will investigate a room for the meetings. Meetings will be cancelled if the committee has no outstanding or new business one week prior to the scheduled meeting day.

**75 Minute Monday/Wednesday Timeslots**

The committee members discussed issues related to allowing courses to meet for 75-minute on Mondays and Wednesdays (in addition to the 75-minute timeslot that already exists on Tuesdays and Thursdays) to bring new members up to date on our previous discussions of the issue. The committee has still not received an official charge to review the issue.

Some faculty find the 75-minute timeslot to be preferable because they perceive the longer class period to have less “wasted” time from announcements, reminders, and general context switching.

Challenges related to student and faculty scheduling if a MW 75 minute slot did not replace the existing 50-minute slots on MWF were discussed.

**Update on AP/IB Equivalencies**

John Morello reported that the University has completed the state report of AP/IB equivalencies by the required deadline.

**Electronic Meetings**

As directed at the UFC pre-semester meeting, the committee discussed its policy for holding electronic meetings in lieu of face-to-face meetings. The committee members felt that when the committee has business, a face-to-

face meeting is warranted. If the committee doesn't have business, then no meeting is necessary.

The meeting adjourned at 3:27pm