1. Meeting convened at 4pm on Friday October 21st. Members present: George Meadows, Debbie Zies, Janet Asper, David Rettinger, Gladys Gomez.

2. Debbie gave a report on the UFOC database and received some suggestions regarding the issue of creating a query to list members during specific periods of time. The database appears to function as we want and Debbie will work on creating reports out of the queries that have been created.

3. David gave an update regarding preferential voting. There appeared to be enough support for the process to create a motion. David agreed to create the motion was going to try and add it to the agenda for the CAS senate meeting.

4. We had a brief discussion regarding Andrew Dolby’s proposal for restructuring the university governance system. It appeared that at least among our committee there was not a lot of support for restructure at this point. We feel the system needs “tweeking”, but it was too early to decide about a complete restructure.

5. We agreed that there would not be a lot of business for our next meeting (Wednesday November 16th and that it was likely we could conduct business online.