

UFOC: Meeting on September 5

The meeting convened at 4:05 and was adjourned at 4:50.

- 1) The committee is working on a motion to abolish CAS FOC.
 - a) Debbie will attend COB Task Force to consider their input.
 - b) George will bring the motion to COE.
- 2) The committee is working on a second motion proposing that the task listed in 2.6.6.7 (“Monitor operation of a digital or electronic archive of all University-level committee reports”) should fall under the charge of the UFC.
- 3) The Committee would like to propose the following changes the wording of section 2.6.6. of the faculty handbook to make the language more accurately reflect what we do:

2.6.6 University Faculty Organization Committee The committee consists of ~~five~~ **six** faculty members. **Two members from each college will be selected according to the procedure determined by their college.** ~~The colleges select one member each, and the other two members are elected from the faculty at large. The at large members are nominated and elected according to the procedures in section 2.5.2 of this Handbook.~~ Members shall serve staggered 3-year terms beginning the fall semester after the election. **The terms will be staggered in such a way that each college maintains two representatives.** The committee reports to the University Faculty Council. The committee’s duties are to:

- .1 Coordinate elections of ~~at large~~ members to University-level **and College-level** committees;
 - **The UFOC representatives from each college will be responsible for elections of their college representatives to University-level committees and their College-level committees**
- .2 Oversee appointments to University-level **and College-level** committees.
 - The committee shall ensure appropriate representation of each college **on University-level committees**
 - **The UFOC representatives from each college will be responsible for overseeing the appointments for their College-level committees**
- .3 Consult with administrators and program directors regarding formation of University-level **and College-level** advisory committees and other ~~University-level~~ special or *ad hoc* committees and make appropriate recommendations to the University Faculty Council **or the appropriate college governing body;**
- .4 Periodically review the University-level system of faculty governance and make recommendations to the University Faculty Council for revision as needed to ensure fairness and efficiency;

.5 Periodically review the systems of faculty governance in each College to ensure that they function in accordance with section 2.9.2 of this *Handbook*;

.6 Review and recommend for ~~University Faculty Council~~ **each college governing body** action proposals for new faculty committees (standing or *ad hoc*) and for any changes in the ~~University-level~~ **College-level** committee structure;

.7 Monitor operation of a digital or electronic archive of all University-level committee reports;and

.8 Perform other duties as assigned by the University Faculty Council.

- 4) Minutes should be posted on UFC website. Martha Burtis will give access to the website and provide instruction.
- 5) The election for the University Sabbaticals, Fellowship, and Awards Committee will close Friday.
- 6) Debbie is investigating the membership of the Teaching Advisory Committee.
- 7) Debbie is investigating the membership of the University Student Affairs and Campus Life Advisory Committee.