

Report from the University Faculty Affairs Committee  
University of Mary Washington  
January 25, 2012

Present:

Alan Griffith (Biology) – College of Arts and Sciences  
Venitta McCall (Foundation, Leadership and Special Populations) – College of Education  
Keith Mellinger (Mathematics) – College of Arts and Sciences  
Patricia Orozco (Modern Foreign Languages) – College of Arts and Sciences  
Larry Penwell (Management and Marketing) – College of Business

Absent:

Leslie Martin (Sociology and Anthropology) – College of Arts and Sciences

The meeting came to order at 3:30pm in Trinkle 138.

Our charge to review and recommend changes to the teaching evaluation process was put on hold for the time being. Members of the committee are researching how teaching evaluations are conducted at other institutions and we plan to report back and continue our work on this charge at next month's meeting.

The remainder of the meeting was spent discussing issues related to the Promotion and Tenure policies and procedures outlined in the University Faculty Handbook. Section 2.6.4 of the Handbook charges UFAC with “ensuring that criteria and procedures for evaluation, promotion and tenure of each College (as approved by each College) adhere to the guidelines established in the University *Faculty Handbook*,” and to “Study and recommend changes in University-level promotion and tenure policies and procedures to the University Faculty Council.”

After reviewing the promotion and tenure procedures for both the university and for each college, UFAC has determined that there are indeed some issues that should be addressed by our committee. For instance, UFAC found the university level policy to be very thin, we are concerned that procedures for appeals are not parallel between colleges, and there was some concern about the required materials for promotion and tenure files. In short, the committee will be reviewing the university policies and will be making recommendations to the UFC, hopefully by the March 13 meeting.

Respectfully submitted,

Keith Mellinger, chair