Present:
Eric Gable (Professor, CAS)
Patricia Orozco (Lecturer, CAS)
Melina Patterson (Associate, CAS)
Hilary E. Stebbins, (Assistant, CAS)
Jo Tyler (Professor, COE)

The meeting came to order at 3:00 PM.

**Faculty Affairs Committee responsibilities.** Members of the committee discussed about the need to find out how we can better serve the faculty.

**Faculty Research.** There is a concern about how we can better report activities that faculty are involved. Ideally, this report should come from a faculty initiative. Melina noted that the strategic resource allocation came from the administration. Eric pointed out that there is a need to state that no outside consultant should have a contract before Faculty vets its qualifications. Jo mentioned that there is used to be a grant office, this could have helped brought about the research currently conducted by Faculty members. Patricia noted that the Dean of CAS already has our CVs that contain updated Faculty research. Eric proposed to write a motion to state these concerns. At this point, Jo said there is a plan in the works to have the FAARs automated. Both Hilary and Jo agreed that how information is disseminated can potentially become an issue.

Committee members agreed to meet on Friday, March 14, 2014 at 3:00 PM

Meeting adjourned at 4:05.

Respectfully submitted,

Patricia Orozco