

Budget Advisory Committee
Meeting Minutes
February 13, 2012
Trinkle 243

In Attendance: Tim O'Donnell, Rick Pearce, Paul Messplay, Raul Chavez Negrete, Joe Romero, Dana Hall, Milton Kline, Jay Harper, John Morello, Tamie Pratt-Fartro

- I. Approval of Minutes from 2-6-12
- II. Discussion of BAC Role
 - a. Tim suggested that perhaps this committee did not have enough expertise and knowledge in specific areas to make budget reduction recommendations
 - b. Rick clarified our role as making suggestions to President Hurley based on our institutional knowledge
 - c. Milton brought his perspective from SAC stating that many staff had reached their limits regarding budget cuts
 - d. Discussion regarding opening up a web-based call to the institution to make suggestions regarding budget reductions
 - e. Raul suggested creating a Canvas site to allow all staff and faculty to contribute suggestions for both budget reductions and revenue generating ideas
 - f. Raul presented a visual to better understand contributing factors of the current budget deficit, as well as information needed by BAC to inform a broader understanding of the future fiscal needs and/or shortfalls
 - g. Rick suggested that we consider short and long-term revenue generating ideas as well as addressing the immediate charge to make suggestions to the President
 - h. John clarified that BAC is a faculty committee that is directed by and reports to the UFC; BAC is not an administrative committee
- III. John brought information regarding sabbaticals to inform budget understanding and to answer specific questions posed to Joe from a faculty member
- IV. Rick presented an overview of the primary budget categories:
 - a. Education and General: state funds, operation and maintenance, academics
 - b. Auxiliary Services: Room & Board, bookstore, athletics, infrastructure, no state funds to support this strand of the budget
 - c. Comprehensive Fee: fee charged to students to cover the following: faculty research, clubs, student organizations, faculty development
- V. Tim suggested Richard Dickeson text: *Prioritizing Academic Programs and Services* as a book that might inform BAC's work
- VI. Next Meeting: 2-27-12 in Trinkle 243: 8:00am
 - a. Planned overview of 2011-2012 budget: how the budget is put together and how the instructional budget, in particular, is calculated