Budget Advisory Committee
Meeting Minutes
February 13, 2012
Trinkle 243

In Attendance: Tim O’Donnell, Rick Pearce, Paul Messplay, Raul Chavez Negrete, Joe Romero, Dana Hall, Milton Kline, Jay Harper, John Morello, Tamie Pratt-Fartro

I. Approval of Minutes from 2-6-12

II. Discussion of BAC Role
   a. Tim suggested that perhaps this committee did not have enough expertise and knowledge in specific areas to make budget reduction recommendations
   b. Rick clarified our role as making suggestions to President Hurley based on our institutional knowledge
   c. Milton brought his perspective from SAC stating that many staff had reached their limits regarding budget cuts
   d. Discussion regarding opening up a web-based call to the institution to make suggestions regarding budget reductions
   e. Raul suggested creating a Canvas site to allow all staff and faculty to contribute suggestions for both budget reductions and revenue generating ideas
   f. Raul presented a visual to better understand contributing factors of the current budget deficit, as well as information needed by BAC to inform a broader understanding of the future fiscal needs and/or shortfalls
   g. Rick suggested that we consider short and long-term revenue generating ideas as well as addressing the immediate charge to make suggestions to the President
   h. John clarified that BAC is a faculty committee that is directed by and reports to the UFC; BAC is not an administrative committee

III. John brought information regarding sabbaticals to inform budget understanding and to answer specific questions posed to Joe from a faculty member

IV. Rick presented an overview of the primary budget categories:
   a. Education and General: state funds, operation and maintenance, academics
   b. Auxiliary Services: Room & Board, bookstore, athletics, infrastructure, no state funds to support this strand of the budget
   c. Comprehensive Fee: fee charged to students to cover the following: faculty research, clubs, student organizations, faculty development

V. Tim suggested Richard Dickeson text: Prioritizing Academic Programs and Services as a book that might inform BAC’s work

VI. Next Meeting: 2-27-12 in Trinkle 243: 8:00am
   a. Planned overview of 2011-2012 budget: how the budget is put together and how the instructional budget, in particular, is calculated