

A Meeting of
The University Budget Advisory Committee

February 19, 2014

In attendance: Nabil Al-Tikriti (chair), Joe Romero (acting secretary), Steve Farnsworth, Mukesh Srivastava, Patricia Reynolds, Dana Hall, Les Johnson, Paul Messplay, Rick Pearce, Jonathan Levin, Carol Descak, Rosemary Arneson.

The meeting commenced at 4:05 pm.

2/12/14 UBAC Meeting Minutes were approved

Motion to accept by Pat Reynolds, seconded by Joe Romero

Itemized list provided by Provost Levin. He indicated that the first ten items on the list were for programs we had already committed to last year and they would be hard to back off of at this point.

The other 12 items were new requests to be considered for 2014-15.

#2: Discussion. An extension of an already existing budget line item to \$50,000 for the Provost Innovation Fund; clarification on these items will be forthcoming. This moves a one-time fund to another, which would support new programs.

#11: Software: Digital Measures, a tool for the accreditation process is proposed for purchase/expanded use. It is widely used, and flexible. Several questions were raised about what we are already doing, and how we can add things we want, or create reports for very different purposes. For example, it might ultimately replace the paper FAAR process, via updating the faculty reporting systems. A Task Force is being formed to review the programs that we have and will begin to look at pathways we can take to getting a quality product. Business School accreditation will require this sooner rather than later. Srivastava explained how such reports are developed for AACSB criteria.

Discussions will also be held around the use and revitalization of Starfish and making these reporting systems work with different parts of the advising process.

#13: Adjunct conversion to Full Time status: Three conversions are requested. These positions are to be full time faculty lines, consolidating multiple adjunct positions. Al-Tikriti stated that this is a good priority since it goes against the national trend, and should be publicized externally as such.

Farnsworth asked how we were responding to the Commonwealth imposed 29 hour limit on adjuncts and other personnel.

#8: Carol Descak: Reallocation of funding from place to place, to prevent a shortfall and provide a cushion to be able to respond to program needs as they arise.

Hall asked if Admissions was working with departments to give applicants specific information about programs at UMW. Descak related that there were two avenues; electronic, and beefed up mailings.

#9 and #10:

Descak discussed programs that have been instrumental to improving all aspects of the admissions management systems. She explained the need for the True Cost Calculator.

Library entries:

#7: Arneson stated that new student positions are requested to help with security and new digital technologies when the Convergence Center is opened, and an additional gate is opened with the library.

The meeting adjourned at 4:53 pm.

Submitted by Patricia Reynolds