

University Budget Advisory Committee (UBAC) Minutes

Meeting Notes – 13 November 2013

In attendance: Nabil Al-Tikriti (chair), Stephen Farnsworth, Paul Messplay, Joe Romero, Dana Hall, Dan Hubbard, Colin Rafferty (secretary), Mukesh Srivastava

Meeting came to order at 4:08.

The minutes of the 6 November meeting were approved (moved: Farnsworth; seconded: Romero) unanimously, and will be sent to Jeff Rountree for approval.

Today's order of business is to determine the process by which the semester report will be written as well as the schedule for next semester.

Semester Report

Chair Al-Tikriti opened by suggesting that the committee formulate a report by collecting questions and concerns, following them with the minutes. Romero suggests following the model set by last year's committee, starting with last year's report and adding in the numbers from this year. Farnsworth pointed out that such a process would allow for continuations of concerns from previous years. Hall asked how the UBAC fits in with the Reallocation Task Force's project, as this committee is not privy to the reallocation review, and the paper on it won't be written until May. Al-Tikriti pointed out that the University will continue operations regardless. Hall stated that the groups who presented to UBAC made no specific requests regarding budgets. Al-Tikriti envisioned the three deans, plus International Studies (Sainz) and Technology (Jerry), presenting to the committee in January and February and making specific requests. Romero said that the Provost and Rick Pearce would be the ones to present to us.

Al-Tikriti proposed that the Deans of the three Colleges present in January. Hall pointed out that the Deans have a deadline to get their budget requests to the President, and suggested that UBAC mirror that schedule. Al-Tikriti suggested that the Provost follow the three Deans; that Sainz do a presentation at some point; and that IT do a presentation at some point, preferably early on. He suggested this order: IT, IS, COE, COB, CAS, Provost, Pearce, Searcy.

Romero suggested that a fall report should include a report card on last year's approved budget projects, critiquing the programs/projects that were funded for this academic year. Srivastava reminded the committee of its charge—to advise the President on budgetary matters. Al-Tikriti stated that we could do almost anything as long as we accomplish our goal, and plans to request a meeting with President Hurley to talk with him about those goals and charges. Romero pointed out that UBAC reports to the UFC, not Hurley, historically. Al-Tikriti suggested that the fall report be more theoretical and the spring semester be more practical, although, as Hall pointed out, this year is different from any other thanks to reallocation. Al-Tikriti will request a meeting with President Hurley to ask him how UBAC can help him.

The committee then discussed the most efficient means of scheduling the next semester. Hall stressed the need to make sure that we have enough time to discuss the budget requests. The committee agreed to consider starting the spring meetings at 3:15.

Proposed Schedule for Spring 2014

1/15: Messplay's report on Governor's proposed budget/IT

1/22: COB/COE

1/29: CAS/Global/Provost

2/5: Searcy/Meringolo

Spring Break

Rick Pearce

Priority List

Remaining meetings to work out prioritizations

Hall stated that the committee should ask President Hurley when he needs the final UBAC report prior to the April BOV meeting.

Hubbard suggested that some time in the spring be spent discussing the future role of this committee.

Meeting adjourned at 5:24.

Respectfully submitted,

Colin Rafferty

Secretary