

University General Education Committee Meeting Minutes DRAFT
October 9, 2017
4 p.m.
HCC 310

Present: Nicole Crowder (CAS; chair), Debra Schleef (ex officio), Jennifer Walker (CoE; secretary), Kelly Perkins (CAS), Belleh Fontem (CoB), Brian Ogle (ex officio), Chris Musina (CAS), John Morello (ex officio), Tim O'Donnell (ex officio)
Present (non-members): Miriam Liss, Christina Eggenberger
Not present: Rita Dunston (Ex officio)

Meeting began: 4:03pm

1. Minutes from September 11, 2017-- Approved
2. Courses for re-evaluation for general education credit
 - a. Laila Shaikh – Took different physics sequence than current general education requirements. Permission to meet NS requirement for an out of sequence PHYS 101 to PHYS 106. Approval granted from natural science department. Approved for natural science requirement.
 - b. Student 2 –Request for GI credit for an environmental chemistry course. Responses are incomplete, particularly in light of GI requirement. Application will need to be resubmitted.
 - c. Student 3- Request for GI credit for Introduction to Chinese History and Culture. The course is based on one country versus a global interconnectivity. Request for GI credit not approved.
3. Community Engagement Learning (CE) Description and Course Proposals
 - a. Miriam Liss- Per SCHEV requirements (student core competency assessments), Community Engagement committee recommends courses be designated as community engagement courses. This would essentially be a sub-category of Experiential Learning (EL). Currently, CE designation does not fulfill any specific student requirements. This may need to go into the course catalog as a designation. D. Schleef will work on creating catalog language.
 - b. CE is outlined with 4 primary and 3 optional outcomes aligned with AAC&U community engagement. An additional requirement includes 15 hours of out of class experience hours. The outcomes were developed by the Community Engagement Committee and are as follows:

All CE designated courses must meet the following four outcomes:

- *Diversity of Communities/Cultures: Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.*
- *Analysis of Knowledge: Connects and extends knowledge (facts, theories, etc.) from one's own academic study/ field/ discipline to community engagement and to one's own participation in community life, politics, and government.*
- *Identity/Commitment: Provides evidence of experience in community-engagement activities and describes what she/he has learned about her or himself as it relates to a reinforced and clarified sense of one's identity and continued commitment to public action.*
- *Action and Reflection: Demonstrates independent experience, accompanied by reflective insights or analysis about the aims and accomplishments of one's actions.*

In addition, CE courses may also seek to incorporate the following additional outcomes:

- *Communication: Tailors communication strategies to effectively express, listen, and adapt to others to establish relationships to further community action*
- *Contexts/Structures: Demonstrates ability and commitment to collaboratively work across and within community contexts and structures to achieve a community aim.*

The working group felt it important to add an additional aspirational outcome that was not in the original AAC&U:

- *Academic impact: Uses community engagement experience to inform one's academic study/field/discipline. (will need to develop this in the rubric)*

For the CE designation, courses must include an out-of-class experience which involves at least 15 hours of work.

- i. This committee approved the outcomes and out of class experience hours. Unanimously approved.**
 - ii. This committee will not create assessments for these outcomes.
- c. Preliminary procedure for CE designation: *Courses that request CE designation would apply to this committee using our current course proposal form, and a designation of CE would be determined based on community engagement, 15 experience hours, and the 4 CE outcomes.*

Each faculty who will teach a course must be included on the proposal. One faculty member from the Community Engagement Learning Committee and the Director of Service will be in attendance for each proposed CE.

- i. A CE designation and optional inclusion of a list of instructors (vs. one instructor) will be added to Gen Ed proposal forms.
- ii. This committee approved the preliminary procedure and out of class experience hours. Unanimously approved.**
- d. Applications may apply for CE if already EL or apply for both CE and EL.
- e. Fall 2018 target implementation.
- f. Proposals for CE designation: Three courses were submitted for consideration for the CE designation. The course proposal form was submitted with justification for the designation and a complete syllabus outlining the course objectives.
 - i. IDIS 350W- International Perspectives on Community Engagement through Sports. Provisionally approved for CE designation.
 - ii. SOCG 475- Public Sociology. Provisionally approved for CE designation.
 - iii. PSYCH 350- Psychology of Women. Provisionally approved for CE designation.

4. Course Proposals

- a. ANTH 212 – Anthropology of Gender for Human Experience and Society. Committee approves course proposal for HES without further clarification.
- b. IDIS 483- Peer Mentorship for EL. Proposal will be re-evaluated once the course has been approved. Syllabus should also reflect EL outcomes.

5. Policy on removal of general education designation from courses:

In order to simplify the general education course offering list and ensure that it is reasonable for a student to expect that a given general education course will be offered during their time at Mary Washington, the list of general education course offerings from 2010-2017 was examined. Upon previous discussion in this committee, the decision was made to look more specifically at all offerings during the past 3 years period.

- a. Proposal for courses to remove:

If a course that meets a General Education requirement has not been taught for three academic years, a department will be notified that the course will be removed from the general education list. Unless the department provides a compelling reason why the course should not be removed, and shows evidence that the department intends to teach the course in the next semester (and then does so), it will be removed from the list of General Education courses. Courses

that are removed can be submitted to the General Education committee for reconsideration at a later date.

i. Motion to approve the removal of designations.

Unanimously approved.

- b. Departments will be notified that courses affected by this policy will have General Education designations removed.

- 6. Policy on removal of general education designations on upper level courses that also have prerequisites that are also designated.

If a course that meets a General Education requirement has a prerequisite course in that same general education category (and only once course is needed to satisfy a particular General Education requirement or part of a requirement), a department will be notified that the course is being removed from the general education list. If a prerequisite changes, that second course can be submitted to the General Education committee for reconsideration at a later date.

- a. Present courses affected by this policy: GEOG 337 (prereq 237, is also HES), LING 301, 302, 305, 307 (prereq for all, LING 101, is also HES), PHIL 301 (PHIL 201 is also prereq for HES), PHIL 302 (PHIL 202 is also prereq for HES), ENGL 304, 305, 312 (prereqs for all are ENGL 302, also ALPP)

b. Motion to approve the removal of designations. Unanimously approved.

- c. Departments will be notified that courses affected by this policy will have General Education designations removed.

- 7. Reports from General Education Assessment Working Groups

- a. Tabled to November meeting

Next meeting: November 13th at 4 p.m. in HCC 310

Meeting adjourned: 5:38 p.m.