



CENTER FOR INTERNATIONAL EDUCATION
**BUDGET AFFAIRS
REPORT**



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Education Abroad supports UMW's mission to "afford students opportunities to integrate and apply their knowledge within broad educational experiences, to develop their professional interests, and to practice the habits of mind necessary for life-long learning," and foster "students' intellectual and creative independence, facilitating their immersion in local, regional, national, and international communities" (UMW Mission Statement, p. 2, 5)

CIE Functions

Outbound Students and Scholars

Facilitate semester and year-long study abroad opportunities

- advise students on study abroad process
- pre-departure orientation, individual check-out appointments
- purchase health, emergency evacuation insurance
- submit billing rosters to Student Accounts
- administer UMW study abroad scholarships
- assist with financial aid forms
- support students while abroad (confirm course schedules, communicate billing/financial aid information, facilitate Advanced Course Registration)
- re-entry support, individual check-in appointments
- process study abroad transcripts

Administer approved faculty-led programs-15-18 per year

- work with UMW faculty to submit fact sheets for annual approval
- recruit students, manage registrations, provide payment updates to fac-directors
- design marketing materials
- create, maintain custom webpages for each program
- purchase health/emergency evacuation insurance
- provide pre-departure orientations for each faculty-led program
- provide faculty director support while abroad
- administer program FOAPs

Create new Faculty-Led programs

- submit, review, and negotiate proposals with education abroad providers
- establish program budgets
- walk program proposals through approval process
- obtain program FOAPs from Finance
- provide faculty director training opportunities
- maintain Faculty Director handbook

Monitor international security/safety advisories, update students and faculty as needed, monitor State Dept. Travel Warnings, facilitate emergency evacuation as necessary.

Support UMW athletic teams, performance groups, and student clubs with int'l travel: health/emergency insurance coverage, travel safety/liability.

Participate in/organize campus-wide activities: Family Weekend, New and Transfer Student Orientations, Int'l Education Week, and Admissions events.

Inbound Students and Scholars

Admit exchange students from partner institutions

provide pre-arrival information and guidance
welcome and coordinate arrival logistics (airport pick-up, move-in)
provide orientation
advise students on academic and personal matters
organize cultural and recreational activities (Arab culture night, Asian New Year, Washington D.C. and Williamsburg trips)
oversee InterLink (a new program designed to foster interaction between new international students and UMW students)
general assistance with: state ids, driver's licenses, SS#s, doctor's visits

Compliance with Department of Homeland Security: U.S. Citizenship and Immigration Services (USCIS) and Immigration and Customs Enforcement as well as the Department of State.

Exchange students, J-1 Visas
Degree seeking graduate and undergraduate students, F-1 Visas
Tenure-track H-1B Visa Applications and Permanent Residence Sponsorship
Compliance with all SEVIS requirements, OPTs, employment

CIE Challenges

Center for International Education: Staffing

Affordable Healthcare Act – restricts the number of hours per week, and year, that may be worked by part-time wage personnel. Of the 5-member team

- 2 are wage employees
- 1 is part time classified which has opted out of health benefits
- Director of CIE is a faculty member with a special assignment
- Assistant Director, full time

Staffing shortages affect core objectives of many CIE functions

-Proposed Solution.

- a. Converting current wage positions to Classified Employees to overcome the 29 hour weekly limit on Wage employees mandated by the Affordable Care Act.
- b. Addition of a part-time office manager would allow current personnel to dedicate all work hours toward CIE's education abroad functions.

UMW at large: Create a campus culture that welcomes international scholars and exchanges.

Exchange students (who are here for only one or two semesters) cannot register before they arrive for the specific classes they must take in order to transfer UMW credits back to their home institutions. **Solution:** early registration / reserving seats.

Freshman degree-seeking students are currently unable to register for classes until the last session of Orientation (due to visa and financial constraints), depriving them of the opportunity to register for classes in which they are most likely to succeed and therefore, not jeopardize their immigration status. **Solution:** early registration / reserving seats.

Access to classes by exchange students (lost a long standing exchange program with Swansea University, Wales). **Solution:** Curricular coordination. Dedicated staff in Academic and Career Services could allow international exchange students to register early, ensuring placement into the classes that are required by their courses of study at their home institution.

Initially, international students need more (and different) academic support, i.e., tutoring, academic advising than can be provided by UMW's current model.

Comprehensive Immigration Reform

If Congress passes CIR, many foreign-born high school and community college students who are currently ineligible to attend UMW, by virtue of their undocumented immigration status, will be able to do so. (UMW has an official policy forbidding the enrollment of undocumented students.) These students will have some of the same needs for academic and cultural orientation as international students.

CIE Opportunities

GOAL 1: ENHANCE & PROMOTE ACADEMIC EXCELLENCE

- a. OBJECTIVE 1. B: Recruit, enroll, and retain a high-achieving and diverse student body.
- b. OBJECTIVE 1. C: Enhance and enrich the course of study in the liberal arts as a principal and defining character of the University and the foundation for the UMW undergraduate experience (UMW Mission Statement, p. 7,9-10)

Center for International Education

1. New software for study abroad and international student enrollment management service to meet our purposes more efficiently, accurately, and will ultimately save personnel time within CIE and IT/DTLT. Currently we use an in-house system with limited capabilities for study abroad and have no software for international students. IT has recommended subscription to a service provider for greatly enhanced capabilities and more comprehensive services to our students such as individual study abroad program profiles, application tracking, risk management/contingency planning, and international security alerts.
2. Purchase of the technology necessary to use the SEVIS batch interface to transmit data to SEVIS would almost completely eliminate the need for CIE staff to type in required information which is already maintained in Banner by other offices on campus. This would allow for better work flow, more efficient use of personnel resources, and guarantee SEVIS compliance

UMW at large

Campus-wide Internationalization Plans (President/Provost Office/CIE as catalyst)

- a. International Education Advisory Ad Hoc Committee
 - i. scholarships, program approvals, initiatives
 - ii. curriculum, co-curriculum, learning outcomes, assessment
- b. FY Seminars Abroad: FSEM on location summer prior to attending UMW
- c. International faculty development opportunities
 - i. Workshops, seminars, conferences abroad hosted by EA partners
 - ii. Support for faculty to internationalize the curriculum
- d. Distinctive programming (re-branding and marketing)
 - i. CAS Abroad
 - ii. CoB Abroad Seminars

- iii. Honors Program: International Experience (Research Abroad)
- e. Summer Programs on campus:
 - i. UMW as a study abroad for international partners
 - ii. Explore new venues with ELS
 - iii. StarTalk
 - iv. Critical Language Initiatives
 - v. "Middlebury South" model
- f. New international programming:
 - i. Graduate level at CoB
 - ii. Dual Degrees (UMW as host for last 2 years)
 - iii. 4 +1 programs (Bachelor + 1 year Master)
- g. Generation Study Abroad, a call to action by the Institute for International Education. UMW makes a significant pledge to dramatically increase the number of students going abroad
- h. CIE to support international recruitment
 - i. Revisit current models, re-strategize efforts
 - ii. Develop deeper relationships abroad (counselors, targeted schools/programs)
 - iii. Scholarships