

University of Mary Washington  
Budget Advisory Committee Minutes  
February 6, 2012

In Attendance: Tim O'Donnell, Rick Pearce, Paul Messplay, Danny Tweedy, Dana Hall, Jay Harper, Milton Kline, Joseph Romero, Andrew Dolby, Nabil Al-Tikriti, Raul Chavez Negrete, Tamie Pratt-Fartro

- I. Meeting called to order by Joe Romero at 8:00am
- II. Approval of minutes from 1-23-12 as amended; Motion made by Tim O'Donnell and seconded by Dana Hall
- III. Discussion of Budget Review Process
  - President Hurley is seeking recommendations for areas that can be reduced on a permanent basis; approximately \$2.5 million deficit
  - Rick Pearce suggested that we to look at the budget as a whole and by larger categories to determine areas to reduce
    - Revenue-generating ideas currently under consideration:
      - Using space more effectively, events, summer facility use, ESL program, grants, resident hall differential fee, tuition differential, lab fees, revenue sharing among the college
  - Discussion of establishing guiding principles for reviewing the budget:
    - Whom do we need to speak with and what do we need to ask those people?
    - Tim suggested that the strategic plan should drive decisions; benchmarking is important; consider looking at sister institutions for comparisons
    - Nabil suggested looking at the foreign language initiative with more emphasis on recruiting local high school students for summer and/or academic programs throughout the year
    - Joe suggested we need to speak with the VPs and Deans to inform BAC of budget decisions to better understand what is driving expenses and potential revenue streams
    - Rick suggested looking at large categories of budget to help generate conversations with invited guests
    - Paul suggested that we separate our discussions into categorization of recommended cuts in the short term and longer term revenue-generating possibilities
- III. Review of Budget Balances – Provost Harper
  - Insufficient amount of time to present information, but requested that BAC clarify questions/issues needing to be addressed to Deans and VPs so they could prepare
- IV. Next Week:
  - Reviewing past budgets for comparison including:
    - i. Redistribute Attachment C: Summary of Operating budget for past FY10, FY11, FY12
    - ii. Budget versus actual for last year which includes balances for three years
  - Tim to suggest readings related to analyzing budgets
  - Next Meeting: Monday, 2-13-12 at 8:00am; Meeting adjourned at 9:30