

**University of Mary Washington**  
**Budget Advisory Committee Minutes**  
**January 23, 2012**  
**Trinkle Hall – Room 243**

- I. Members Present: Joe Romero, Dana Hall, Tim O'Donnell, Jay Harper, Paul Messplay, Chavez Negrete, Danny Tweedy, Tamie Pratt-Fartro
- II. Meeting called to order at 7:30 am
- III. Review of Draft UFC Report (Attachment A)
  - a. Grammatical corrections to report
  - b. Motion made by Dana and seconded by Tim to approve UFC Report approved as amended
- IV. Staff Advisory Committee Participation
  - a. Approved motion to include one staff representative from the Staff Advisory Committee on BAC
  - b. Discussion of voting/non-voting member from SAC
  - c. Drafted addendum to BAC Report:  
**Going Forward:** Regarding the constitution of the committee, SAC has no formal representation in budgeting matters; therefore, BAC recommends that UFC takes under consideration exploring the representation of university-wide committees to determine which if any committees warrant the inclusion of a SAC representative and the voting status of that representative.
- V. Updates on 2012-13 Budget Development
  - a. Report on Governor's Budget (Attachment B)
  - b. Identification of Potential Budget Savings (Attachment C)
    - i. Raul suggested discussing revenue-generating programs as well as areas of savings
    - ii. \$2.5 million in savings needed
    - iii. No budget requests from departments this year for BAC to review/rank as there are no additional funds to allocate
    - iv. VP Meetings: Need to discuss 1) analysis of unspent funds from past three years; 2) possible budget reduction areas; 3) planned and/or potential revenue streams
- VI. Schedule of Future Committee Meetings
  - a. Jay to review E & G Budget on February 6, 2012
- VII. Other Matters
  - a. Tim brought up discussion of early retirement plans to be discussed at a later date
  - b. Adjourned at 9:00am; Next meeting: February 6, 2012 at 8:00am