

Minutes of the University Faculty Affairs Committee (UFAC)

January 25, 2018

4:05-5:35 PM, Mercer 131

Present: Cate Brewer, Betsy Lewis, Miriam Liss (chair), Marie McAllister (secretary), Xiaofeng Zhao. **Absent:** Courtney Clayton. **Guest:** John Morello.

Minutes: The minutes of the last meeting were approved.

I. OLD BUSINESS

1. Adjunct faculty welfare

Miriam reminded us that, on the advice of the Provost's Office, we had withdrawn two of the motions we had intended to send to UFC. John Morello now offered suggestions on each.

Morello suggested that the motion on "Timely notice of course cancellation and reassignments" needs to be in section 5.4 rather than 3.17 of the Handbook, needs more clarity on dates and exceptions, and needs to be more narrowly named. The UFAC accepted the suggestions, discussed possible revisions, and will bring a revised motion to the UFC once approved.

Morello suggested that some of what the motion on changes to 5.7.5 is trying to accomplish, like allowing adjuncts to retain library privileges in semesters when no teaching is available for them, can more appropriately be done through exit interviews and HR. He did note that the police chief has concerns about allowing faculty to retain their IDs in semesters when they are not employed. He made several suggestions which the committee approved, including striking the last two sentences of the draft. Miriam will research exit procedures for adjuncts, Cate will check section 8 of the Handbook for overlap, and the committee will revisit this motion.

Morello finished by highlighting a number of additional ways UMW supports its adjuncts. All adjuncts are eligible for Supplemental Faculty Grants for conference travel. New adjuncts are offered an optional special orientation session on Canvas and other technologies. Resources useful to adjuncts are collected on the Provost's webpage.

2. Support for teaching development, particularly for untenured faculty

Miriam will invite Mary Kaylor (CTIE) to our next meeting so that the UFC can learn more about ongoing programming and seek to support teaching development for pre-tenure faculty in particular.

3. Faculty control of scheduling decisions with curricular impact

Remains tabled.

4. Service workload

Remains tabled.