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Minutes of the University Faculty Affairs Committee (UFAC)

November 8, 2017

4:00-5:15 PM, Mercer 131

Present: Cate Brewer, Courtney Clayton, Betsy Lewis, Miriam Liss (chair), Marie McAllister (secretary), Xiaofeng Zhao

Order of business: A variation in the announced order of business was agreed on.

Spring 2018 meetings: The UFAC will meet at 4:05 in Mercer 131 on Wed. 1/24, Wed. 2/14, Wed. 3/21, and Wed. 4/11.

Minutes: The minutes of the October 4 meeting were approved.

I. OLD BUSINESS

1. Proposed policy on the recording of class lectures.

The committee approved the policy on recording of classes forwarded to us by John Morello and the UFC, with two amendments: "Disability Services" was corrected to "Disability Resources" and two references to faculty/staff were removed because the policy as drafted governs *student* recording. (The committee did not see a need to rewrite it to cover all possible eventualities concerning faculty, staff, and guests.) The proposed policy now goes to the UFC.

2. Adjunct Welfare: Proposed addition to *Handbook* section 3.17: Timely Notice of Nonreappointment for Long-term Adjuncts

The motion was discussed and tabled.

3. Adjunct Welfare: Proposed addition to *Handbook* section 3.17: Timely Notice of Course Cancellations and Teaching Reassignments

The committee discussed the importance of this motion to both adjunct and full-time faculty, as well as possible unintended consequences. Betsy raised the possibility that the motion could lead to early cancellation of courses for which faculty might have been able to recruit more students given enough time. It was ultimately agreed that the protections provided were worth the risk. The committee approved the motion. It will now go to the UFC.

4. Adjunct Welfare: Proposed changes to *Handbook* section 5.7.5 (update list of supplies and privileges provided to all faculty; allow long-term adjuncts to retain ID and email between teaching assignments)

The committee approved the motion. It will now go to the UFC.

5. Adjunct Welfare: Resolution on the equitable treatment of adjuncts in hiring for full-time positions

The committee approved the resolution. It will now go to the UFC.

6. Adjunct Welfare: Resolution on Adjunct Faculty Raises

The committee approved the resolution as amended. It will now go to the UFC.

7. Resolution on Adjunct Inclusion

The committee approved the resolution as amended. It will now go to the UFC.

8. Resolution on Service Recognition for Adjuncts

The committee approved the resolution as amended. It will now go to the UFC.

9. Support for teaching development, particularly for untenured faculty

Remains tabled.

10. Faculty control of scheduling decisions with curricular impact

Remains tabled.

11. Service workload

Remains tabled.

II. NEW BUSINESS:

1. Proposed amendment to 7.6.2

The committee approved a motion forwarded to us by John Morello amending *Handbook* section 7.6.2 on granting tenure and rank at time of hiring. It will now go to the UFC.