Budget Advisory Committee Meeting Minutes  
September 26, 2011

In Attendance: Joe Romero, Paul Messplay, Nabil Al-Tikriti, Tim O’Donnell, Dana Hall, Danny Tweedy and Tamie Pratt-Fartro

1) Meeting called to order at 7:30 by Joe Romero

2) Approval of the minutes from 9/19/11 postponed until everyone has a chance to read more fully; will circulate online and approve at next week’s meeting

3) Reminder about BAC report due to UFC by November 8th which will include reporting out on President Hurley’s budget items for 2011 put forth from 2010 recommendations from BAC

4) Paul’s Report to the Committee (working from Table B Summary previously distributed):

   a. Reviewed the circulated PowerPoint presentation given to new board members
   b. Six-year plan impacting budget process; all items put forth in budget to state had to also be included in the six-year plan
   c. President requested everything in six-year plan
   d. 56% general funds and 44% tuition and fees will cover items that the state says can be funded
   e. State does not provide any state funds for out of state students; model is 67% from the state for in-state students
   f. Governor will release budget to General Assembly in mid-December 2011, so we’ll know more regarding funding priorities / available funds
   g. Governor interested in incentive-based initiatives rather than giving institutions a lump sum of money to do with as they see fit
   h. Table B: Sources and Uses Summary; Paul explained each category;
      a. Ed and General Programs: to balance budget, 2.5 million set aside due to state budget cuts and loss of stimulus funds on a one-time basis only
      b. Auxiliary Enterprises: no state support so have to generate own funds or get from student fees; this includes bookstore, dining, housing, athletics, debt services; 4.3 million taken each year from this category to support E&G as mandated by the state
      c. We discussed university contracts (such as dining/catering) and explored the possibly of requesting faculty, staff and student input when those are ready to be renewed
      d. Student Financial Assistance: money from state for in-state need- based students; out-of- state students have to cover 100% of their costs; $8800 in state; $20534 out-of-state tuition and fees (not housing and board)
      e. Discussion of different tuition models for out-of-state students and how student athletes might be affected
      f. Museums and Cultural Services
         i. Belmont and James Monroe 2/3 state support and rest themselves
      g. Higher Education Centers:
         i. Dahlgren kept separate so that we don’t mix funds from E&G
ii. Status of Dahlgren: some contracts negotiated and leasing building now
h. General Fund Support slide (bar graph on PowerPoint): state has steadily been withdrawing their funds so we have to back-fill from tuition and fees
i. Tuition and Fees slide compared to other institutions in VA
   i. In-state commuter students; we had the highest tuition and fees increase in the state last year and we stayed at the same ranking
j. Anderson and Monroe and Convergence Center paid for by state funds
k. Dining Hall and dorms funded by student fees

5) Questions:
   a. Tim asked Paul to discuss the increases and decreases in percentages that are most significant; we discussed Student Services which includes increased in areas such as Leadership, Freshman Orientation and Admissions

6) Next Meeting on October 3, 2011 at 7:30 in Trinkle 243
   a. Review Recommendations funded last year and six-year plan; homework for members: look at president’s decisions and the alignment with our recommendations along with six-year plan

7) Looking Ahead:
   a. October 28th is goal for getting report finished for UFC which is due three days prior to the meeting on November 8th
   b. Future Directions: budget requests must reflect institutional effectiveness process; Paul will share instructions given to VPs, Deans, etc. with Tim so that perhaps we can revise to reflect more useful recommendations
   c. Two weeks: Review draft of instructions that will go to VPs, Deans; if members have ideas that need to be included in those instructions, circulate via email and if time, we will discuss within the next two meetings
   d. Nabil brought up faculty input in the process; perhaps we could put on a future agenda

8) Meeting adjourned at 9am