

**UMW Budget Advisory Committee Minutes  
September 19, 2011**

In Attendance: President Hurley, Fred Pearce, Paul Messplay, Joe Romero, Tim O'Donnell, Nabil Al-Tikriti, Dana Hall, Clarence Tweedy, Raul Chavez-Negrete, Tamie Pratt-Fartro, Andrew Dolby

1. Meeting called to order at 8:00am by Chair
2. Motion by Tim to approve 9/12/11 minutes; motion unanimously passed
3. Joe reminded the committee our next meeting set for Monday, September 26, 2011 at 7:30 in Trinkle 243; Paul will present more detailed information regarding the budget and process for communicating with stakeholders in more effective and efficient ways
4. BAC invited President Hurley to this meeting to discuss its overall function and work with the President:
  - a. Appreciated committee's efforts last year especially in provided the guiding principles; approximately 90% fit in with the President's vision
  - b. Prior to his tenure, university was stagnant with moving forward in many areas; needed to make changes to compete with other institutions
  - c. Initially, money put into admissions and marketing to attract more students and into purchasing
  - d. Funds to Academic Affairs outside of budgeting cycle, but in future President will focus on communication in a timely manner regarding allocation of funds
  - e. How can group help President?
    - i. TJ21 legislation; Higher Ed Advisory Committee (HEAC); Richmond has ability to indicate yes or no to submitted list of budgetary priorities
    - ii. President intends to position UMW in a place of least harm because he is not certain of revenue numbers
    - iii. Split funding: about ½ University & ½ state; budget development process and board develops tuition caps if necessary
    - iv. Focus on practical issues on summary list; President debriefed BAC on how he prioritized list with consideration to issues already underway and biggest needs to effectively operate UMW
    - v. COB accreditation at a 5-year pace with funds distributed annually
    - vi. Numbers on list not absolute; may be on the high side but if accepted as is, will give the President a bit of a cushion
    - vii. The revised 6-year plan is due October 11, 2012 which is basically the summary list reconfigured
      1. Won't hear anything until governor releases budget in December 2011
      2. Can ask for amendment to budget from the General Assembly if necessary
      3. Andrew asked about UMW BOV's role: President Hurley stated that they help support us via lobbying and networking if we need assistance from outside stakeholders after the budget is released
    - viii. Biggest issue is balancing the university's budget; will need to take money set aside in reserve funds from prior years to do this; may not be able to compensate with tuition increases; may need to look at entire budget with BAC to offer assistance; possible reallocations necessary to balance budget

- ix. Tuition has never been a sole source of faculty salaries; state doesn't want that; the President continues to voice to all stakeholders that salary increases is his priority; could not put salaries on the priority list as a mandate from the state
5. Tim asked why President Hurley chose not to rank the top 5-7 priorities, but instead put everything forward on the list
    - a. The President put all priorities forward to position UMW for maximum flexibility; would take an 8% tuition increase to fund everything
    - b. Summary list informed by BAC, Provost and Deans, then President sprinkled in his priority items
    - c. Provost Harpers' priorities included: grants office, academic program, first-year experience, library
  6. Nabil asked President Hurley to comment on the Dahlgren funds on the list
    - a. The President indicated that the \$2 million needed to staff/operate facility; the \$ on the list is the amount needed to open the facility in mid-January 2012; the President asked for 100% state tax dollars for 5 years to operate then will go 50%/50% split between state and university
  7. Joe asked President Hurley to comment on the manner and timing of requests coming to BAC and for role clarification so that we can contextualize the process for UFC
    - a. the President indicated that we can work on changing the procedures for moving forward so that BAC has seen funding requests/priorities beforehand and all stakeholders have opportunity to voice opinions; the President reminded BAC that budget requests from departments and colleges are not intended to be wish lists; the list should only be top 5 or 10 must-haves and might be put submitted categorically rather than individually
  8. Tim commented that BAC and the President need to make explicit that all funding requests must align with Strategic Plan and guidelines for institutional effectiveness
  9. Raul commented that BAC and the President need to meet with to the deans and others who are making funding requests to ensure they understand the process and to keep the BAC in the loop of how/why requests are being made
    - a. Joe commented that BAC has previously asked for this type of involvement only from the Provost
  10. Raul commented that BAC needs to have conversations about the variables not fixed to better understand where funds are available
  11. President Hurley commented that faculty searches are out of alignment with overall budget cycle which makes it difficult for BAC to have input
    - a. To rectify this, the Provost will provide BAC with list of new faculty searches ASAP; the President already asked him for this documentation
    - b. searches for new faculty currently include the statement: 'dependent on available funds'
  12. Dana asked the President to comment on the status of the process of securing sponsorship or naming of schools
    - a. the President stated that the Advancement Office is currently seeking a large gift from a possible donor
    - b. Advancement Office doing research on alumni as potential donors
    - c. The President spent considerable time meeting and greeting in 2010-2011, but not asking for money
    - d. This year is the 'quiet phase' of funding campaign and President Hurley has a list of potential donors; goal is to raise \$50 million in five years; \$6 million secured thus far

13. President Hurley restated that he appreciates all BAC's efforts in understanding the needs of the institution; he reminded the BAC that last year was the planning phase for implementing the Strategic Plan and this year will be to implement as much of it as possible
14. Dana moved meeting to adjourn; meeting adjourned at 8:55am