

**UMW Budget Advisory Committee Meeting Minutes
September 12, 2011**

In Attendance: Nabil Al-Tikriti, Raul Chavez Negrete, Timothy O'Donnell, Tamie Pratt-Fartro, Joseph Romero, Paul Messplay

- I. Meeting called to order by Chair, Joe Romero
- II. Introductions of members
- III. Six-Year Plan (AKA Top Jobs 21) Discussion
 - a. Paul advised the committee that President Hurley asked the BAC for input in UMW's state budget request for the 2012-2014 biennium with budget requests due to the state on September 19, 2011.
 - b. To assist with this request, the committee was asked to review the six-year plan which identifies 25+ initiatives and from which the committee was to put forth 5-7 as funding priorities for the president to adopt; the committee had the actual plan submitted to the state along with a summary chart of discrete initiatives with 2012-13 and 2012-14 costs for each.
 - c. Paul then updated the committee on the process of UMW's charge for creating the plan
 - i. Charge came in May 2011 from state to create plan for new initiatives with an understanding that STEM initiatives would most likely get priority for funding assuming there are additional state funds to put toward these initiatives
 - ii. Plan was due to the state on July 1, 2011, thereby limiting the amount of faculty input due to a short turn-around time
 - iii. President, Provost, Deans and Budget staff were included in developing plan
 - iv. UMW administrators met with Secretary of Education, Director of Planning & Budget, Chief Budget Directors to review plan/receive initial feedback
 - v. BOV is expected to endorse six-year plan on Friday, September 16, 2011
 - vi. Feedback from state will be received October 11, 2011
 - vii. UMW's options after feedback: submit affirmed plan as-is or submit amended plan; plan is due back to state on July 1, 2012, so additional time exists for faculty input for revisions if appropriate
 - d. Paul described summary page and informed the committee that the legislation had mandatory requirements such as tuition mitigation, year round facilities, instructional resources programs and initiatives for quality improvement, hence their inclusion in the plan
 - e. Chair called for discussion:
 - i. Tim recommended that we review the message and priorities we sent to President Hurley at the end of spring 2011 and put forward the components of the six-year plan that most consistently match with UMW's Strategic Plan rather than to choose with limited background knowledge on the need or specificity surrounding each discrete initiative; discussion by all members ensued; Paul agreed to circulate that information and we considered affirming electronically

- ii. Paul reminded us of the President's request that we provide some initial feedback today due to the short turn-around time for getting endorsement by BOV on 9/15/11; he also reminded us that we could consider this plan as a draft with time for addition input from faculty and staff to pursue including additional initiatives
 - iii. The committee continued to discuss how the summary list of initiatives was generated with concern that we did not have adequate knowledge to rank or prioritize considering we did not have immediate access to the committee's recommendations to the president for 2011-2012 budget priorities; the overall consensus was that we should tie all budget priorities to the strategic plan, but that we would put forth the following items so that President Hurley had some direction from BAC
- f. BAC agreed to endorse in no particular order the following items from the Summary of 2011 Six-Year Plan:
- i. STEM
 - ii. BS Nursing Degree Completion Program
 - iii. Increase Need-Based Aid for In-State
 - iv. University Grants Office
 - v. Center for Spatial Analysis & Research
 - vi. Financial Plan (its entirety)
- g. Paul circulating President's budget actions based on our recommendations from Spring 2011 to assist in the committee's message to the president as well as to inform new members

IV. Charge of University Budget Advisory Committee

- a. Andrew Dolby, UFC Chair attended meeting to discuss charge of committee as revised from 2010 and indicated in the 2011 UMW Faculty Handbook
- b. Committee discussed the breadth and depth of our responsibilities as a committee as stated including our expanding role in being privy to a deeper level of budget decisions within each college to aid in our future decisions
- c. Andrew recommended that budget issues arising from BAC be directed to the appropriate university committees for discussion
- d. Andrew reminded us that a report is due to UFC no later than mid-November of the president's actions to BAC's recommendations, BAC's priorities on future budgets, and a summary of BAC's tasks

V. Meeting adjourned at 9:00 am