FSEM Committee Meeting
8/18/2014, 10:00-11:30 AM, Monroe 111

Attendees: Janie Lee, Will Mackintosh, Dave Stahlman, Keith Mellinger, April Greenan, Jen Magee, Peter Catlin(library)

I. Planning the Academic Year

a. Keith gave the history of the FSEM program at UMW, as well as the QEP

b. Keith outlined assessment plans for FSEM Learning Outcomes

c. Keith outlined the work of the committee for this year
   i. Figuring out a way to reapprove FSEMs that were approved before the QEP to ensure that they meet the QEP learning outcomes
   ii. Figuring out how to execute Jonathan's decision that starting in Fall 2015 all FSEMs would run in the fall semester
   iii. This committee's work will be in the vetting of a lot of new proposals.

d. Dave Stahlman volunteered to be chair, and Janie Lee volunteered to be secretary for the fall. There will have to be a new secretary in the spring

e. Dave will send out the fall call for new FSEM proposals within the next week. He will work with Keith to draft the calls for new and also reapproved proposals

f. The fall round will be due Friday, Sept 26. We will meet Thursday, October 2nd at 3:30 to discuss proposals. The second fall round will be due on Friday, November 21 and then we will meet on Tuesday, December 2nd at 3:30 to discuss the proposals.

g. We will consider new FSEM proposals in both rounds this fall, and reapprovals in the second round.

h. Peter requested that the FSEM committee reach out to FSEM instructors to encourage them to use library (and Writing Center and Speaking Center) resources.

Meeting adjourned at 11:01AM